



APPLICATION FOR NON-RESIDENTIAL SERVICE

1. Date of application: \_\_\_\_\_

2. Type of Service: \_\_\_\_\_ Water \_\_\_\_\_ Wastewater \_\_\_\_\_ Both

3. Commercial \_\_\_\_\_ Industrial \_\_\_\_\_ Agricultural \_\_\_\_\_

4. Company Name: \_\_\_\_\_

5. Contact Person's Name:
\_\_\_\_\_
First Last

6. Company Tax ID Number: \_\_\_\_\_

7. Telephone Number(s): Office \_\_\_\_\_ Other \_\_\_\_\_

8. Service location:
\_\_\_\_\_
Street City State Zip

9. Company Mailing Address:
\_\_\_\_\_
Street City State Zip

10. Ownership of Location:
Do you own the property at this service location? Yes \_\_\_\_\_ No \_\_\_\_\_
If you are not the owner, please provide the name, address and phone number of the owner(s):
See also the required Consent from Owner form.

Owner's Name Phone Number
Street City State ZIP

11. Do you currently have service with WCSA? Yes \_\_\_\_\_ No \_\_\_\_\_
Have you previously had service with WCSA? Yes \_\_\_\_\_ No \_\_\_\_\_
If yes, previous or current service address:
Name Address

12. Wastewater service status will be based on the User or Non-User decision selected at the time a user agreement or application for service was made, regardless of actual connection to the wastewater system.

13. I agree to become WCSA's customer, and I have received, reviewed, and agree to be bound by WCSA's Conditions of Application set forth on the reverse of this application. A copy of WCSA Rules and Regulations is available upon request. I understand that connection will not be effective until WCSA is satisfied with payment arrangements. I certify that the information provided in this application is true and correct.

Signature Date

FOR OFFICE USE ONLY:

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Disconnect Date Account Number MS#

Customer Service Rep. \_\_\_\_\_

Date Received: \_\_\_\_\_ Date in Effect: \_\_\_\_\_ Receipt# \_\_\_\_\_ Amount \$ \_\_\_\_\_

Previous Customer \_\_\_\_\_ Account# \_\_\_\_\_ MS# \_\_\_\_\_

Set \_\_\_ Transfer \_\_\_ Reading: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

Meter On: \_\_\_\_\_ Meter Off: \_\_\_\_\_ (running)

Notes: \_\_\_\_\_
Posted: \_\_\_\_\_ Made Active: \_\_\_\_\_

NAME \_\_\_\_\_ NEW ACCOUNT # \_\_\_\_\_ INITIALS \_\_\_\_\_

## CONDITIONS OF APPLICATION

### CUSTOMER RESPONSIBILITY

1. Pay all charges associated with Non-Residential Service.
2. Take responsibility for the payment of water/wastewater bill. Wastewater bills will be based on water usage and will begin as soon as inspection is approved. Water service will be disconnected for non-payment of water or wastewater service.
3. Abide by WCSA Rules and Regulations, Washington County Building Code, and the State of Virginia Plumbing Code, as may be amended from time to time, notably with regard to the following:
  - a. Customer will keep their water meter and/or the first sewer cleanout accessible at all times.
  - b. Customer will allow WCSA access (at reasonable times) to inspect connections, pipes, or plumbing fixtures.
  - c. Customer will be responsible for locating and repairing all leaks on the customer's service line between the meter or the first cleanout or structure.
  - d. Customer will comply with WCSA's Cross Connection Control Program.
  - e. Customer will be responsible to inform WCSA of any changes to their account. This includes (but is not limited to): name, mailing address, telephone, or e-mail change.
4. Permit WCSA the right of ingress and egress to the meter and/or the first sewer cleanout for the purpose of meter reading, cross-connection prevention, sampling, repair and maintenance of WCSA lines and equipment, or other necessary operations.

### CUSTOMER WATER SERVICE RESPONSIBILITY

1. Take responsibility for all plumbing on the customer's side between the meter and the structure. This includes extending the plumbing to the meter and installing a pressure reducing valve and cutoff valve on the customer's side of the meter.
2. Disconnect all private sources of water (wells, springs, etc.) from the building plumbing before connecting to the WCSA water main.
3. Prohibit any extension of the customer's service line to serve additional customers. All connections for new customers must be made on the main WCSA line and be metered separately.
4. Accept WCSA's minimum pressure of 20 psi at the meter as well as any limitations of service including high or low pressures that may be dependent on elevation.

### CUSTOMER WASTEWATER SERVICE RESPONSIBILITY

1. Take responsibility for all plumbing on the customer's side service line between the first cleanout and structure. Ensure plumbing meets all requirements of the Washington County Building Code, Virginia Plumbing Code, and WCSA. This may include, but is not limited to, bringing the plumbing to the first cleanout at a 1% (1/8-inch per foot) minimum slope, installing a cleanout plug at 50-foot intervals (minimum) between the lateral and the first plumbing fixture and, if permitted, installing a flap valve (backflow prevention device) on the customer's side of the first cleanout.
2. Contact WCSA for inspection of the service line PRIOR to covering the line. Note that this inspection does not replace any inspection required by Washington County Building Official or other regulatory bodies.
3. Prevent drainage water from entering the wastewater system through connections of downspouts, rain gutters or other drainage system to the wastewater system.
4. Prohibit the emptying of fats, greases, oils, petroleum products, toxics, pesticides, chemicals, or other harmful products, other than sanitary wastes to drains or wastewater lines.
5. Permit inspection of Property Owner's sewer-related plumbing at any reasonable time deemed necessary by WCSA to verify there are no cross-connections to storm drains or other sources of runoff or contamination. Any violations must be corrected promptly after receipt of notice from WCSA or water and sewer service will be terminated.
6. Permit no extensions from WCSA's sewer service lateral to other habitable structures. Any prohibited extensions will result in the assessment of an illegal system connection fee. Any violations must be corrected promptly after receipt of notice from WCSA or water service will be terminated.

### WCSA RESPONSIBILITY

1. Upon payment or arrangement of payment of the service connection fee, WCSA will furnish and install a complete water/wastewater connection to the WCSA main line.
2. Provide and supply a potable water supply and operate a sanitary wastewater system, striving to keep service interruptions to a minimum, and promptly repairing breaks to the WCSA main line.
3. Abide by WCSA's Rules and Regulations which are in accordance with County and State laws and all other applicable statutes.