

Washington County Service Authority Board of Commissioners
September 6, 2018 ESCO/Meter Replacement Committee Meeting Minutes

**1. Call the Meeting to Order -
Chairman**

The ESCO/Meter Replacement Committee Meeting of the Washington County Service Authority Board of Commissioners was held on September 6, 2018 at 25122 Regal Drive, Abingdon, Virginia in the Jack S. Cole Conference Room. The meeting was called to order at 8:00 am.

2. Roll Call - Chairman

Commissioners Present:

Mr. Dwain Miller - Chairman
Mr. Wayne Campbell

WCSA Officers Present:

Robbie Cornett; Secretary, General Manager
Melinda Jett, Treasurer, Controller

WCSA Staff Present:

Dave Cheek, Operations Manager
Ken Perrigan, Meter Manager
Johnny Lester, Maintenance Manager
Jennifer Ball, Information Systems Manager
Holly Edwards, Customer Service Manager

**3. Approval of the Agenda -
Commissioner**

Mr. Miller and Mr. Campbell agreed to approve the agenda.

4. Closed Meeting – 8:08 am

Mr. Cornett read the following Closed Meeting Motion:

I move that the Meter Committee of the Washington County Service Authority adjourned to Closed Meeting in accordance with the Virginia Freedom of Information Act, Code of Virginia Section 2.2-3711 Paragraph (A) (29); Award of Contract: For discussion of the award of a public

contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body.

Mr. Campbell motioned accordingly, Mr. Miller seconded.

5. Return to Public Session – 12:50 pm

Mr. Campbell moved that the Board return to Open Session. Mr. Miller seconded.

Mr. Cornett then read the following Certification of Closed Meeting:

Whereas, a Committee of the Board of Commissioners of the Washington County Service Authority has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act;

And

Whereas, Section 2.2-3712 Paragraph D of the Code of Virginia requires a certification by this Authority that such Closed Meeting was conducted in conformity with Virginia law;

And

Now, therefore, be it resolved that the Committee of the Board of Commissioners of the Washington County Service Authority hereby certifies that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (2) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Committee.

**Washington County Service Authority Board of Commissioners
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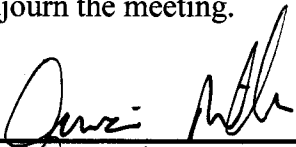
Mr. Miller and Mr. Campbell confirmed no outside discussion took place other than Closed Meeting topics.

6. Late Items – Commissioner / General Manager

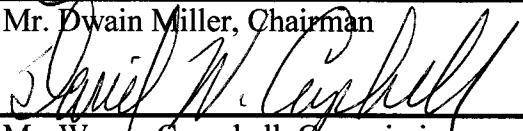
There were no late items discussed.

7. Adjourn – 12:30 pm

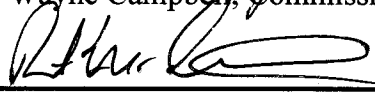
Mr. Miller and Mr. Campbell agreed to adjourn the meeting.



Mr. Dwain Miller, Chairman



Mr. Wayne Campbell, Commissioner



Robbie Cornett, Secretary

WASHINGTON COUNTY SERVICE AUTHORITY
BOARD OF COMMISSIONERS
RESOLUTION AUTHORIZING AMENDMENTS TO BUDGET
September 6, 2018

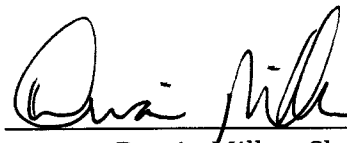
WHEREAS, the Board of Commissioners of the Washington County Service Authority, in consultation with the General Manager, is of the opinion that the Washington County Service Authority will have additional staffing needs during the course of the 2018-2019 fiscal year; and

WHEREAS, the General Manager anticipates that the Authority will need to hire three new employees during the course of the 2018-2019 fiscal year; and

NOW, THEREFORE, be it hereby RESOLVED that

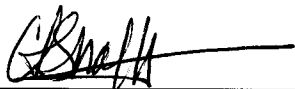
1. The Mill Creek Water Production Budget is hereby amended and increased by \$39,537 to permit the hiring of an additional employee;
2. The Water Production Budget is hereby amended and increased by \$39,537 to permit the hiring of an additional employee;
3. The Waste Water Treatment Budget is hereby amended and increased by \$39,537 to permit the hiring of an additional employee; and
4. Benefits commiserate with those of other employees.

Adopted at a specially called meeting this 6th day of September, 2018 by the Board of Commissioners of the Washington County Service Authority, with immediate effect.



Dwain Miller, Chairman

ATTEST:



(SEAL)

Carol Ann Shaffer, Recording Secretary