1. Call the Meeting to Order - *Chairman*

The July 23, 2018 Recessed Annual Meeting of the Washington County Service Authority Board of Commissioners was held in the Jack S. Cole Conference Room located at 25122 Regal Drive, Abingdon, Virginia. The meeting was called to order by the Vice Chairman at 4:05 pm.

2. Roll Call - *Chairman*

Commissioners Present:
Mr. Dwain Miller, Chairman
Mr. Kenneth Taylor, Vice Chairman
Mr. Wayne Campbell
Mr. Jim McCall
Mr. Tim Orfield

Commissioners Absent:
Mr. Mike White
Mr. Vernon Smith

WCSA Officers Present:
Robbie Cornett; Secretary, General Manager
Melinda Jett; Treasurer, Controller
Carol Ann Shaffer; Assistant Secretary, Administrative Assistant

WCSA Staff Present:
Ryan Kiser, PE; Engineering Manager
Holly Edwards, Customer Service Manager

3. Approval of the Agenda - *Commissioner*

Mr. Taylor motioned to approve the agenda, Mr. Campbell seconded and the motion carried with a 5-0-0-2 vote.

4. Matthew Crum Esquire Introduction – *Thomas Dene and Matthew Crum*

Mr. Dene introduced Mr. Crum to the Board. In the event Mr. Dene is unable to attend a Board Meeting, Mr. Crum will be present.

Mr. Crum then and discussed his credentials and offered to answer questions.

Mr. Dene and Mr. Crum then excused themselves from the meeting.

5. Line Extension Project Connection Fee Workshop – *Robbie Cornett.*

Mr. Cornett reviewed a spreadsheet and discussed different scenarios for line extension fees.

Mr. Miller recommended including line extension connection fees to the scope of work in the upcoming Rate Study.

The Rate Study will be voted on during the Regular Meeting and Mr. Cornett suggested adding the line extension connection fee to the motion if the Board so desired.

6. Adjourn – 5:09 pm

Mr. Taylor made a motion to adjourn. Mr. McCall seconded and the Board approved with a 5-0-0-2 vote. .

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Mr. Dwain Miller, Chairman

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Carol Ann Shaffer, Assistant Secretary