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## Washington County Service Authority

### Invitation to Bid

### Propane

May 7, 2018

The Washington County Service Authority (hereinafter referred to as the Authority) is requesting sealed bids for its supply of propane for its fiscal year July 1, 2018 – June 30, 2019. Specifications and bid forms may be obtained by contacting Karen Lester, Staff Accountant, at [klester@wcsa-water.com](mailto:klester@wcsa-water.com) or 276-628-7151 x255.

One completed copy of the sealed bid will be received at and until 2:00 PM Eastern Standard Time on Wednesday, May 23, 2018 at our offices on 25122 Regal Drive, Abingdon VA 24211. **Faxed or emailed bids will not be accepted.** It is the responsibility of the responder to insure that their response is received at our office by the above date and time. Any responses received after the above date and time will be considered non-responsive. All responses **must** have the title “*Propane Bid*” clearly marked on the envelope. You must complete and sign the Propane Bid Sheet.

The Authority shall provide the mechanism for the evaluation of all information received; the final determination of responsible offeror. The Authority reserves the right to waive informalities and irregularities and to accept or reject any or all bids.