

**Washington County Service Authority Board of Commissioners
June 3, 2008 Special Called Meeting Minutes**

A Special Called Meeting of the Washington County Service Authority Board of Commissioners and the Washington County Board of Supervisors was called to order at the Washington County Service Authority Building, Regal Drive, in the E. W. Potts Board Room at 7:00 P. M.

ROLL CALL

WCSA Commissioners Present:

- Mr. Sam Blaylock
- Mr. Joe Chase
- Mr. Frank Stephon, IV
- Mr. D.L. Stout
- Mr. Daniel Reynolds
- Mr. Gerald Cole, Chairman
- Mr. Scott Rector, Vice-Chairman

WCSA Staff Present:

- Robbie Cornett, Interim General Manager
- Kim Roberts, Controller
- Ella Ratcliffe, Information Systems Manager

WCSA Legal Representation

- Mrs. Dawn Figueiras, Legal Counsel

ROLL CALL

Washington County Board of Supervisors Present:

- Mr. Kenneth O. Reynolds, Chairman
- Mr. Jack R. McCrady, Vice-Chairman
- Mr. Phillip B. McCall, Board of Supervisor
- Mr. Paul O. Price, Board of Supervisor
- Mr. Anthony S. Rector, Board of Supervisor
- Mr. Odell Owens, Board of Supervisor
- Mrs. Dulcie M. Mumpower, Board of Supervisor

Washington County Administrative Staff Present:

- Mr. Mark Reeter, County Administrator
- Ms. Naoma Norris, Recording Clerk

Washington County Legal Representation:

- Ms. Lucy Phillips, Legal Counsel

Also Present:

- Ms. Debra McCown, Bristol Herald Courier

2. Approval of Agenda- Washington County Service Authority

A motion was made by Mr. Stephon to approve the agenda. Mr. Stephon's motion was seconded by Mr. Rector and approved by 7-0-0.

Approval of Agenda- Washington County Board of Supervisors

Mr. Reeter stated that there was no modifications to the agenda and recommended a motion for approval. A motion was made by Mrs. Mumpower to approve the agenda. Mrs. Mumpower's motion was seconded by Mr. Owens and was approved by a 7-0-0 vote.

3. Closed Meeting, Investment of Public Funds

The Washington County Board of Supervisors and Washington County Service Authority Board of Commissioners are requested to jointly convene in Closed Meeting to discuss matter further identified in the recommended motions. Motion to convene pursuant to Code of Virginia Section 2.2-3711 Paragraph A (6): Investment of Public Funds, Discussion or Consideration of the investment of public funds where competition or bargaining is involved where if made public initially the financial interest of the governmental unit could be adversely affected specifically the proposed purchase of wastewater treatment capacity from Bristol Virginia Utilities/City of Bristol.

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Mr. Chase moved that the Washington County Service Authority Board of Commissioners adjourn to Closed Meeting in accordance with Virginia Freedom of Information Act, Code of Virginia Section 2.2-3711 Paragraph (A) (6): Investment of public funds; the discussion or consideration of the investment of public funds where competition or bargaining is involved, where, if made publicly initially, the financial interest of the government unit would be adversely affected; and in addition to the Board, the presence of Mrs. Dawn Figueiras, WCSA Counsel and Mr. Robbie Cornett, WCSA Interim General Manager are requested. Mr. Chase's motion was seconded by Mr. Stout and was approved by a 7-0-0 vote.

Mr. McCrady moved that the Washington County Board of Supervisors adjourn to Closed Meeting in accordance with Virginia Freedom of Information Act, Code of Virginia Section 2.2-3711 Paragraph (A) (6): Investment of public funds; the discussion or consideration of the investment of public funds where competition or bargaining is involved, where, if made publicly initially, the financial interest of the government unit would be adversely affected; and in addition to the Board, the presence of Mr. Mark Reeter, County Administrator and Ms Lucy Phillips, County Attorney are requested. Mr. McCrady's motion was seconded by Mrs. Mumpower and was approved by a 7-0-0 vote.

The Washington County Board of Supervisors/Service Authority Board of Commissioners convened to Closed Meeting at 7:05 P.M.

Return to Public Session and Ten Minute Recesses

Upon motion by Mr. Stephon and second by Mr. Blaylock, the Washington County Service Authority Board of Commissioners returned to Public Session at 09:09 p.m.

Upon motion by Mr. Price and seconded by Mr. Owens the Washington County Board of Supervisors returned to Public Session at 09:10 p.m.

Certification of Closed Meeting

Whereas, the Washington County Service Authority and the Washington County Board of Supervisors convened to a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and Whereas, Section 2.2-3712 Paragraph D of the Code of Virginia requires a certification by this Authority that such Closed Meeting was conducted in conformity with Virginia law; Now, therefore, be it resolved that the Authority hereby certifies that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (2) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Authority. The motion passed 7-0-0.

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AYE: Mr. Chase, Mr. Stephon, Mr. Stout, Mr. Rector, Mr. Reynolds, Mr. Blaylock, Mr. Cole

NAY: none

Absent: none

Now, therefore, be it resolved that the Washington County Board of Supervisors hereby certifies that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (2) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered. The motion passed 7-0-0.

AYE: Mr. Reynolds, Mr. McCrady, Mr. McCall, Mr. Price, Mr. Rector, Mr. Owens, Mrs. Mumpower

NAY: none

Absent: none

Both Boards adjourned for a ten minute recess.

**4. Consideration of Other Matters of Interest to Service Authority or Board of Supervisors
Public Water Service from Greendale to Wyndale Road, Rich Valley and Whites Mill Road-
Supervisor Paul Price**

Mr. Price addressed the Service Authority Board regarding several calls from customers in the Greendale and Lindell Road area on water quality issues. He stated that

several people in this area had their water tested and were told that the water was contaminated. He also wanted an update on the Rich Valley and Whites Mill Road projects because he had also been contacted about water contamination problems in this area. He also said that he had a call from Mr. David Phillips from Crown Point requesting a water connection for his residence from Bristol Virginia Utilities. Mr. Price wanted the WCSA Board to consider allowing Mr. Phillips to connect to BVU's service line. Mr. Phillips' property is currently located in Washington County.

Mr. Cornett informed Mr. Price that WCSA has accepted a loan from the Virginia Department of Health to fund a water project that begins at Chestnut Ridge Road and travels west down Rich Valley Rd. Mr. Cornett stated that at this time we are acquiring easements and design of the line. This past March we submitted two funding applications to complete a portion of Rich Valley Road and complete Maiden Creek Road to Whites Mill Road in the first funding submittal of this application. The second submittal of this application was from Whites Mill Road down to Greendale Elementary including the unserved portion of Whites Mill Road. Mr. Cornett stated that he was hoping to hear some information regarding the funding of these projects by September or November of this year. He was hopeful that both of these projects would be funded because of the interest. He also stated that Mr. David Phillips of Indiana Avenue had already contacted him in the last week to amend his original request

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for a water and wastewater connection and only would be requesting a water connection for his residence. Mr. Cornett said this request was currently on the agenda for the Regular Board Meeting on June 23rd for consideration. Mr. Price questioned how long of a process would it be to get water to these project areas if funding is approved. Mr. Cornett said that it would typically be a year from the time the funding was granted until the project would be advertised for construction.

Lime Hill /Walker Mountain Road Water Project- Supervisor Odell Owens

Mr. Odell Owens stated that they had visited AGC Glass Company and the manager of this facility had questioned the fluctuating water pressure that was coming into their building and wanted someone to check on this. Mr. Odell said that he wanted to make WCSA aware of the problem.

Mr. Owens also questioned if the Lime Hill/Walker Mountain Road waterline project had been advertised. Mr. Cornett stated that this project has been advertised and the bids had come in higher than the amount of money we had to construct the project. The WCSA Board had authorized the WCSA staff to seek additional funding with the Virginia Department of Health. He said a letter was submitted and they have approved the funding. A letter of a motion to proceed has been issued to the contractor for this project. Mr. Cornett hoped that the construction of this project would begin in early July.

Mr. Owens also stated that Highlands Fellowship on Route 75 had purchased around 37 acres adjacent to Bristol West. He stated that the property is in Virginia but Bristol West is in Tennessee. He said that they are planning to build a large campus and they were concerned about water and wastewater services. He questioned whether WCSA had received any notification about this request. Mr. Cornett stated that he had received a submission of plans from the engineer for this project and these plans had been submitted to the Tennessee regulatory agency (Bristol Tennessee Water Utility) and the Virginia regulatory agencies (WCSA). He said that these plans are being evaluated at this time and are being considered for approval. Mr. Reeter stated that Board of Supervisors had been approached by Bristol West in 2000. He said they had requested permission from the County Board of Supervisors to seek utility services from Bristol Tennessee for the Virginia portion of development of Bristol West. Mr. Reeter said that these plans had been abandoned about extending the development into Virginia. He said that the Board at that time did approve for them to work with Bristol Tennessee to get the necessary utilities for the development.

Alternative Wastewater Treatment Systems- Supervisor Tom Taylor

Mr. Tom Taylor stated that recently he and some of his fellow Board members had been visiting local industries for Industry Appreciation week and they had received a complaint from Utility Trailer

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concerning fluctuating water pressure which caused some pipes to rupture at the facility. Mr. Taylor said that Utility Trailer had planned on purchasing a pressure reducing valve and they wanted to know from WCSA if they could check this problem. Mr. Taylor also stated that Appalachian Plastics had been required to install an 8 inch line to a 6 line which is causing volume and pressure problems to the lines in their facility for fire flow protection. They would like to know when the 6 inch lines would be upgraded to an 8 inch line to receive insurance premium reductions. Mr. Taylor also requested that WCSA consider adding to their RFP or bid specifications that engineers also look at alternative wastewater systems as part of the PER and bid. Mr. Cole stated that WCSA had recently sent out a letter to our customers explaining upgrades in the system and that some residences may experience pressure changes due to these upgrades. This letter also stated they may need to install pressure reducer valves because of these hydraulic changes in the system. Mr. Cornett said that we would look into all of these requests and he feels that the system improvements would benefit them in the future. He said that we have been in contact with Utility Trailer and are trying to identify the pressure status on this line. Mr. Cornett also said that we are in the process of improving service on Glove Drive to the Smyth County line and he felt this would improve the concerns that Appalachian Plastics have recently expressed. Mr. Cole stated that anytime the Board of

Supervisors received requests from their constituents that they could also contact any WCSA Board members and they would be glad to call them.

Mr. Reynolds questioned Mr. Cornett about sewer concerns from residents in the Alvarado area. He said that some of these residents had been experiencing sewer problems and he knew that WCSA does not have any sewer services in this area. He said that he would like to see a joint effort with the Town of Damascus and WCSA be made to provide sewer service for this area in the future.

Mr. Phillip McCall questioned if Mr. Cornett could give him an update on the Whites Mill Road/Branch Street upgrades and wanted to know if a tank site had been obtained. Mr. Cornett stated that he was pleased to report that they have a tank site under purchase option and the engineer has been authorized to complete the design and seek approval. He said his last report from the engineer stated that he hoped to have these approvals by the end of June and we will be seeking the Board's authorization for bid advertisement hopefully at the June 23rd or regular July meeting. Mr. Cornett said that this would affect around 600 customers in this service area that could benefit from this project and WCSA could eliminate six substandard pump stations during this process.

Mr. Reynolds stated that he was glad that the Board of Supervisors and the WCSA Board of Commissioners could have this joint meeting and he

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hoped they could do this more often. He expressed that WCSA is an important asset to the county government and they have a lot of influence with the citizens of Washington County. He said that serving the citizens and providing industrial development to the County is very important to both Boards. He expressed appreciation to WCSA in their interest to providing water and wastewater service for Washington County, Virginia. He hoped that both Boards could provide these services to Washington County and make it a better place to live.

Mr. Cole commented that everyone is in this together to better serve the citizens of Washington County.

Mr. Reynolds stated that Mr. Cornett had come to the Board of Supervisors meetings and had kept the Board up to date on what was happening at WCSA.

Mr. Reeter commended Mr. Cornett for a good job that he had done for a few years and he felt like the communication between both offices were better than they had ever been. He also said he appreciated his help in the negotiations between the Town of Abingdon and BVU.

Mrs. Mumpower commented that it was very helpful that Mr. Cornett came to the Board of Supervisors meeting and gave them updates. She also commended the Board of Commissioners for informing them of the projects that are going on in each individual district.

5. Adjournment

A motion was made by Mr. Stout to adjourn. Mr. Stout's motion was seconded by Mr. Rector and passed by a unanimous vote. The

Washington County Board of Commissioners adjourned at 9:49 p.m.

A motion was made by Mr. Price to recess the meeting. Mr. Price's motion was seconded by Mr. McCrady and passed by a unanimous vote. The Washington County Board of Supervisors adjourned at 9:50 p.m.

Mr. Gerald Cole, Chairman

Ella Ratcliffe, Assistant Secretary