



Washington County Service Authority

TRANSFER OF SERVICE FOR RENTAL UNITS

Name of Owner: _____

Owner's Mailing Address: _____

Phone Number(s): _____ E-Mail: _____

Social Security Number: _____ Driver's License #: _____

Have you had service in your name at this service location? Yes: _____ No: _____

Service Address: _____

Name of Previous Renter: _____

Meter Sequence Number: _____ Account Number: _____

Effective Date of Service: _____

As the landlord, I understand and agree to the following:

1. By signing below, I understand upon Final Bill for the previous tenant, the service location account will automatically be put in the name listed above.
2. If the service address has already been disconnected due to non-payment by the previous tenant, I must pay the established reconnection charge (currently \$40.00) for WCSA's trip to the meter to re-establish service and that this charge will be assessed to my account.
3. Assume responsibility for the account and all usage charges after the tenants' final billing date.
4. That as the property owner, this contract will be voided by WCSA if my service is disconnected for non-payment.
5. To cover WCSA Administration's cost for trip to the meter, I will maintain water service for a minimum of 1 month or until a new tenant applies for service, whichever comes first.
6. That I must notify WCSA 7 days prior to discontinue this Agreement for the specific service location.
7. That I must, in addition to the transfer agreement, maintain an application for service.

Signature of Owner: _____ Date: _____

Transferred By: _____ Date: _____

Transfer Date: _____ New Account Number: _____ By _____