

**Washington County Service Authority Board of Commissioners**  
**March 12, 2019 Special Called Meeting Minutes**

**1. Call the Meeting to Order -  
Chairman**

The Special Called Meeting of the Washington County Service Authority Board of Commissioners, held in the E. W. Potts, Jr. Board Room located at 25122 Regal Drive, Abingdon, Virginia, was called to order by the Chairman at 7:02 am

**Roll Call - Chairman**

Commissioners Present:

Mr. Dwain Miller, Chairman  
Mr. Kenneth Taylor, Vice Chairman  
Mr. Wayne Campbell  
Mr. Jim McCall  
Mr. Tim Orfield  
Mr. Mike White (arrived at 7:10 am)

Commissioners Absent:

Mr. Vernon Smith

WCSA Officers Present:

Robbie Cornett; Secretary, General Manager  
Carol Ann Shaffer: Assistant Secretary, Administrative Assistant

WCSA Staff Present:

Dave Cheek; Operations Manager  
Ryan Kiser; Engineering Manager

General Counsel Present:

Thomas Dene, Esq.; Dene & Dene, P.C.

**2. Closed Meeting for Consultation with Legal Counsel – Administration of Engineering Services Contract(s), pursuant to Va. Code Section 2.2-3711 (A) (8) - Chairman**

Mr. Campbell moved that Board of Commissioners of the WCSA adjourn to Closed Meeting in accordance with the Virginia Freedom of Information Act for consultation with legal counsel employed or retained by a WCSA

regarding specific legal matters requiring the provision of legal advice by such counsel, specifically involving the WCSA's rights and obligations under one or more engineering service contracts to which WCSA is a party, pursuant to Section 2.2-3.77 (A) (8) of the 1950 Code of Virginia, as amended.

In addition to the Board the presence of Thomas Dene, WCSA General Counsel, Ryan Kiser, WCSA Manager of Engineering, Dace Cheek, WCSA Operations Manager and Robbie Cornett, WCSA General Manager and were requested.

Mr. Orfield seconded the Motion of Closed Meeting and the Board approved voting 5-0-0-2.

**Return to Public Meeting - 8:29 am -  
Chairman**

Mr. Orfield moved that the Board return to Open Session. Mr. Campbell seconded and the Board approved voting 6-0-0-1.

Mr. Campbell read the following Certification of Closed Meeting:

Whereas, the Board of Commissioners of the Washington County Service Authority has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act;

And Whereas, Section 2.2-3712 Paragraph D of the Code of Virginia requires a certification by this Authority that such Closed Meeting was conducted in conformity with Virginia law;

And Now, therefore, be it resolved that the Board of Commissioners of the Washington County Service Authority hereby certifies that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia

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law were discussed in the Closed Meeting to which this certification resolution applies, and (2) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board.

Aye by Mr. Campbell, Mr. Taylor, Mr. Miller, Mr. McCall, Mr. Orfield and Mr. White confirming no outside discussion took place other than Closed Meeting topics.

**5. Late Items**

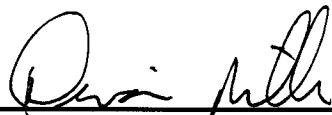
Mr. Campbell moved that the following Engineering Service Contracts between WCSA and The Lane Group be terminated for convenience:

The Lee Highway Corridor Project, the Abingdon Water Storage Tank Project, and the Galvanized Line Replacement Project, Phase III.

Mr. White seconded and the Board approved voting 6-0-0-1.

**8. Adjourn – 8:31 am - Chairman**

Mr. Campbell made a motion to adjourn, Mr. Taylor seconded and the motion carried with a unanimous vote.



Mr. Dwain Miller, Chairman



Carol Ann Shaffer, Assistant Secretary