

Proposed Agenda
 Regular Meeting
 Washington County Service Authority
 June 22, 2020 at 6:00 p.m. in the E. W. Potts, Jr. Board Room

No.	Item	Presenter	End Time
1.	Call Meeting to Order	Chairman	6:01
2.	Roll Call	Chairman	6:02
3.	Prayer and Pledge of Allegiance	Dwain Miller	6:03
4.	Approval of the Agenda	Chairman	6:04
5.	Public Query and Comment	Chairman	6:09
6.	Approval of the Consent Agenda: A. <i>Approval of Minutes:</i> <ul style="list-style-type: none"> ▪ February 24, 2020 Regular Board Meeting ▪ March 23, 2020 Regular Board Meeting ▪ April 6, 2020 Special Called Meeting ▪ May 11, 2020 Special Called Meeting B. <i>Routine Reports: May 2020</i> <ul style="list-style-type: none"> ▪ Customer Service ▪ Accounting ▪ General Manager (Not Included) ▪ Operations Manager (Including Water Production, Wastewater Operations, Meter and Maintenance) ▪ Engineering Consultant Updates ▪ Engineering/Construction Projects ▪ Health & Safety C. <i>Financial Reports:</i> <ul style="list-style-type: none"> ▪ Balance Sheet (March, April 2020) ▪ Income Statement (March, April 2020) ▪ Check Register / General Manager Financial Report (February March, April, May 2020) except for check numbers: 044622, 044658, 044669, 044802, 046381 and 046665 D. Consideration of Request to Pursue Virginia Clean Water Revolving funds with Department of Environmental Quality (Ryan Kiser) E. Years of Service <ul style="list-style-type: none"> • Kirk Maiden – 10 Years (March) • Jimmy Mullins – 10 Years (March) • Chris Howington – 10 Years (April) • Harry Frye – 10 Years (May) 	Chairman	6:16



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	<ul style="list-style-type: none"> • Judy Manning – 25 Years (May) • Gary Thomas – 30 Years (May) 		
7.	Consideration of the Following Checks: <ul style="list-style-type: none"> • #044622 Food City \$68.43 • #044658 Food City \$63.96 • #044669 Misty Mountain Spring Water \$31.90 • #044802 Food City \$428.24 • #046381 Misty Mountain Spring Water \$31.90 • #046665 Misty Mountain Spring Water \$31.90 	Chairman	6:17
8.	Legal Counsel Report and Update	Thomas Dene	6:25
9.	General Manager Report and Update	Robbie Cornett	6:35
10.	Operations Report and Update	Dave Cheek	6:45
11.	Engineering Report / Construction Projects Update	Ryan Kiser	6:55
12.	Consideration of the 2021 Fiscal Year Budget and Rates	Melinda Jett / Robbie Cornett	7:05
13.	Consideration of Permanently Closing the Lobby	Holly Edwards	7:15
14.	Consideration of Waiving Penalties from March 16, 2020 to June 30, 2020	Holly Edwards	7:20
15.	Consideration of Resumption of Disconnection of Nonpayment Effective July 1, 2020	Holly Edwards	7:25
16.	Consideration of Applying WCSA's High Bill Financing Policy to Outstanding Customer Balances January 1, 2020 to June 30, 2020	Holly Edwards	7:30
17.	Consideration of Meter Bids	Dave Cheek	7:40
18.	Consideration of an Amendment to WCSA's Small Purchase Policy	Robbie Cornett	7:45
19.	Consideration of Health Insurance Consultant Procurement	Melinda Jett	7:50
20.	Consideration of the Sale of WCSA Land to the Virginia Department of Transportation	Dave Cheek	8:00
21.	Closed Meeting	Commissioner	9:00
22.	Return to Open Meeting	Commissioner	9:01



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No.	Item	Presenter	End Time
23.	Late Items	Commissioner General Manager	9:06
24.	Adjourn	Commissioner	9:07



Chairman – Dwain Miller • Vice-Chairman – Wayne Campbell
 Commissioners – Devere Hutchinson, Catherine Miler,
 Tim Orfield, Kenneth Taylor & Kevin Thayer