





**Washington County Service Authority Board of Commissioners
October 26, 2020 Regular Board Meeting Minutes**


Agenda Item: 1  COMMUNICATION	Call the Meeting to Order
Discussion:	None
Presenter(s):	Chairman
End Time:	6:04 pm


Agenda Item: 2  COMMUNICATION	Roll Call
Presenter(s):	Chairman
Present:	Mr. Taylor, Mr. Thayer, Mr. Campbell, Mr. Miller, Mr. Orfield, Mrs. C. Miller and Mr. Hutchinson
Absent:	None
End Time:	6:04 pm

Agenda Item: 3  COMMUNICATION	Prayer and Pledge of Allegiance
Presenter(s):	Mr. Hutchinson opened the meeting in prayer and led the Pledge of Allegiance.
Beginning Time:	6:04 pm
End Time:	6:05 pm


Agenda Item: 4  COMMUNICATION	Approval of the Agenda
Presenter(s):	Chairman
Beginning Time:	6:05 pm
Potential Conflict(s) of Interest and Abstention(s):	None
Discussion:	None
On the Record:	None
Actual Motion:	Approve the Agenda as presented.
Motion By:	Mr. Taylor
Second By:	Mr. Hutchinson
Voting:	
Ayes:	7
Nays:	0
Abstain:	0
End Time:	6:06 pm


**Washington County Service Authority Board of Commissioners
October 26, 2020 Regular Board Meeting Minutes**

Agenda Item: 5  COMMUNICATION	Public Query and Comment
Presenter(s):	Chairman
Beginning Time:	6:06 pm
Potential Conflict(s) of Interest and Abstention(s):	None
Speakers:	None
Discussion:	None
On the Record:	None
Actual Motion:	None
Motion By:	
Second By:	
Voting:	
Ayes:	
Nays:	
Abstain:	
End Time:	6:06 pm

Agenda Item: 6  COMMUNICATION	Approval of the Consent Agenda
Presenter(s):	Chairman
Beginning Time:	6:06 pm
Potential Conflict(s) of Interest and Abstention s):	None
Discussion:	None
On the Record:	None
Actual Motion:	Approve the Consent Agenda as presented.
Motion By:	Mr. D. Miller
Second By:	Mr. Thayer
Voting:	
Ayes:	7
Nays:	0
Abstain:	0
End Time:	6:07 pm


**Washington County Service Authority Board of Commissioners
October 26, 2020 Regular Board Meeting Minutes**


Agenda Item: 6D  EMPLOYER OF CHOICE	Years of Service Awards
Presenter(s):	Chairman
Beginning Time:	
Potential Conflict(s) of Interest and Abstention(s):	
Background:	<p>WCSA's dedicated employees lead the industry and the region by providing excellent, affordable, environmentally responsible water and wastewater service (<i>WCSA Mission Statement</i>).</p> <p>Years of service recognition by the Board is one of three ways WCSA recognizes the long-term commitment of our people to our customers. The following folks achieved a 5-year milestone during the month of September.</p> <ul style="list-style-type: none"> ▪ Rick Boyd – 25 Years
Discussion:	
On the Record:	
Recommendation:	
Actual Motion:	Approved as part of the Consent Agenda
Motion By:	
Second By:	
Voting:	Ayes:
	Nays:
	Abstain:
End Time:	

Agenda Item: 7  COMMUNICATION	Consideration of Check # 047311 to Misty Mountain for \$79.75
Presenter(s):	Chairman
Beginning Time:	6:07 pm
Potential Conflict(s) of Interest and Abstention(s):	Mr. Orfield as he is an employee of Mid-Mountain Foods.
Background:	None
Discussion:	None
On the Record:	Mr. Orfield abstained for discussions or voting on this item as employed by Food City.
Actual Motion:	Motion to approve check # 047311
Motion By:	Mr. Hutchinson
Second By:	Mrs. C. Miller


Washington County Service Authority Board of Commissioners
October 26, 2020 Regular Board Meeting Minutes


Voting:	Ayes:	6
	Nays:	0
	Abstain:	1 (Mr. Orfield)
End Time:		6:07 pm

Agenda Item: 8  COMMUNICATION	Legal Counsel Report and Update
Presenter(s):	Thomas Dene
Beginning Time:	6:07 pm
Potential Conflict(s) of Interest and Abstention(s):	None
Discussion:	Mr. Dene had nothing to report on in Open Meeting
On the Record:	None
Actual Motion:	None
Motion By:	
Second By:	
Voting:	Ayes:
	Nays:
	Abstain:
End Time:	6:07 pm


Agenda Item: 9  COMMUNICATION	General Manager Report and Update
Presenter(s):	Mr. Cornett
Beginning Time:	6:08 pm
Potential Conflict(s) of Interest and Abstention(s):	None
Discussion:	Mr. Cornett reported on the attached presentation.
On the Record:	None
Actual Motion:	Motion to approve and adopt the State Holidays schedule and add/keep the employees Birthday as a holiday.
Motion By:	Mr. Hutchinson
Second By:	None
Voting:	Ayes:
	Nays:
	Abstain:
End Time:	7:17 pm

**Washington County Service Authority Board of Commissioners
October 26, 2020 Regular Board Meeting Minutes**

Agenda Item:10  COMMUNICATION	Operations Manager Report and Update
Presenter(s):	Dave Cheek
Beginning Time:	7:17 pm
Potential Conflict(s) of Interest and Abstention(s):	None
Discussion:	Mr. Cheek reported on Covid and a new cleaning regimen, new hires, metering, and asset management.
On the Record:	None
Actual Motion:	None
Motion By:	
Second By:	
Voting:	Ayes:
	Nays:
	Abstain:
End Time:	7:26 pm

Agenda Item: 11  INFRASTRUCTURE	Engineering Report / Construction Projects Update
Presenter(s):	Ryan Kiser
Beginning Time:	7:26 pm
Potential Conflict(s) of Interest and Abstention(s):	None
Discussion:	Mr. Kiser provided updates on the following projects: Sugar Cove Road, Hidden Valley Phase 2, Galvanized Line Phase 3, Abingdon Water Storage Tank, and easements for the Lee Highway Corridor Sewer Project
On the Record:	None
Actual Motion:	None
Motion By:	
Second By:	
Voting:	Ayes:
	Nays:
	Abstain:
End Time:	7:30 pm

**Washington County Service Authority Board of Commissioners
October 26, 2020 Regular Board Meeting Minutes**

Agenda Item: 12  COMMUNICATION	Closed Meeting
Presenter(s):	Commissioner
Beginning Time:	7:30 pm
Potential Conflict(s) of Interest and Abstention(s):	None
Background:	None
Discussion:	None
On the Record:	None
Recommendation:	None
Actual Motion:	The Board adjourn to Closed Meeting
Motion By:	Mr. D. Miller
Second By:	Mr. Hutchinson
Voting:	
Ayes:	7
Nays:	0
Abstain:	0
End Time:	7:32 pm

**WASHINGTON COUNTY SERVICE AUTHORITY
BOARD OF COMMISSIONERS
Closed Meeting October 26, 2020**

Mr. Miller moved that the Board of Commissioners of the Washington County Service Authority adjourn to Closed Meeting in accordance with the Virginia Freedom of Information Act for,

1. Code of Virginia Section 2.2-3711 Paragraph (A) (7): Actual Litigation

Consultation with legal counsel and briefings by staff members pertaining to actual litigation, where such consultation and briefing in open meeting would adversely affect the negotiating or litigating posture of the Board, specifically involving the cases of Washington County Service Authority v. Bundy, currently pending in the Circuit Court of Washington County, Virginia and Fields v. Washington County Service Authority, currently pending in the United States District Court for the Western District of Virginia; and

2. Code of Virginia Section 2.2-3711 Paragraph (A) (8): Consultation with Legal Counsel


Consultation with legal counsel employed or retained by the Authority regarding specific legal matters requiring the provision of legal advice by such counsel, and specifically involving the terms and administration of the Authority's separation from employment policies.

In addition to the Board of Commissioners the presence of Thomas Dene, WCSA General Counsel, and Robbie Cornett, WCSA General Manager, is requested.

Second: Mr. Hutchinson

Vote 7-0

**Washington County Service Authority Board of Commissioners
October 26, 2020 Regular Board Meeting Minutes**

Agenda Item: 13  COMMUNICATION	Return to Open Meeting
Presenter(s):	Commissioner
Beginning Time:	9:05 pm
Potential Conflict(s) of Interest and Abstention(s):	None
Background:	None
Discussion:	None
On the Record:	None
Recommendation:	None
Actual Motion:	Return to Open Session
Motion By:	Mr. Orfield
Second By:	Mr. D. Miller (Read Certification)
Voting:	Ayes: 7
	Nays: 0
	Abstain: 0
End Time:	9:07 pm

Return to Public Meeting

Mr. Orfield moved that the Board return to Open Session.

Certification of Closed Meeting

Mr. D. Miller read the following:

I move that the Board adopt the following resolution:

Whereas, the Board of Commissioners of the Washington County Service Authority has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act;

And

Whereas, Section 2.2-3712 Paragraph D of the Code of Virginia requires a certification by this Authority that such Closed Meeting was conducted in conformity with Virginia law;

And

Now, therefore, be it resolved that the Board of Commissioners of the Washington County Service Authority hereby certifies that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (2) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board.

An Aye by: Mr. Thayer, Mr. Taylor, Mr. D. Miller, Mr. Campbell, Mr. Orfield, Mrs. C. Miller and Mr. Hutchinson.