



WASHINGTON COUNTY SERVICE AUTHORITY

25122 Regal Drive • Abingdon, VA 24211

(276) 628-7151

Bristol 669-7153

(276) 628-3594 fax

Smyth Co. 783-7159

www.wcsa-water.com

APPLICATION FOR NAME CHANGE *(Please Print)*

PHOTO ID REQUIRED

1. Today's Date: _____
2. Name Currently Listed on this Account: _____
3. Reason for Name Change (Please check one box): Marriage Separation Divorce Death
4. Last Name: _____ First Name: _____ M.I. _____
5. Your SSN or Tax ID#: _____ Your Driver's License #: _____
6. Spouse's Name: _____
7. Spouse's Social Security #: _____ Spouse's Driver's License #: _____
8. Primary Phone #: _____ Secondary Phone #: _____
9. Service Address:

STREET CITY STATE ZIP

If your mailing address is the same as your service address, please skip to number 11.

10. Mailing Address:

STREET CITY STATE ZIP

In signing this document, I agree to abide by WCSA's Conditions of Application. I also certify that to the best of my knowledge, the above information is correct and complete.

11. Applicant Signature: _____

12. Spouse's Signature: _____

For Office Use Only: Customer Service

1. Date Received: _____ Date in effect: _____
2. WCSA Employee: _____
3. Previous Customer Name: _____
4. Account Number: _____
5. Meter Sequence Number: _____
6. Date Posted: _____

Name: _____

For Office Use Only:

Account #: _____

Initials: _____



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CONDITIONS OF APPLICATION

CUSTOMER RESPONSIBILITY

1. Pay all charges associated with Residential Service.
2. Take responsibility for the payment of the monthly water/wastewater bill. Wastewater bills will be based on water usage and will begin as soon as inspection is approved. Water service will be disconnected for non-payment of water or wastewater service.
3. Abide by WCSA Rules and Regulations. Specifically with regard to the following:
 - a. Customer will keep their water meter and/or the first sewer cleanout accessible at all times.
 - b. Customer will allow WCSA access (at reasonable times) to inspect connections, pipes, or plumbing fixtures.
 - c. Customer will be responsible for locating and repairing all leaks on the customer's side beyond the meter or the first cleanout.
 - d. Customer will comply with WCSA's Cross Connection Control Program.
 - e. Customer will be responsible to inform WCSA of any changes to their account. This includes (but is not limited to): name, phone or address change.
4. Permit WCSA the right of ingress and egress to the meter and/or the first sewer cleanout for the purpose of meter reading, cross-connection prevention, sampling, repair and maintenance of WCSA lines and equipment, or other necessary operations.

CUSTOMER WATER SERVICE RESPONSIBILITIES

1. Take responsibility for all plumbing on the customer's side beyond the meter. This includes extending the plumbing to the meter and installing a pressure reducing valve and cutoff valve on the customer's side of the meter.
2. Disconnect all private sources of water (wells, springs, etc.) from the building plumbing before connecting to the WCSA water main.
3. Prohibit any extension of the customer's service line to serve additional customers. All connections for new customers must be made on the main WCSA line and be metered separately.
4. Accept WCSA's minimum pressure of 20 psi at the meter as well as any limitations of service including high or low pressures that may be dependent on elevation.

CUSTOMER WASTEWATER SERVICE RESPONSIBILITIES

1. Take responsibility for all plumbing on the customer's side beyond the first cleanout. Ensure plumbing meets all requirements of the Washington County Building Code, Virginia Plumbing Code, and WCSA. This may include, but is not limited to, bringing the plumbing to the first cleanout at a 1% (1/8-inch per foot) minimum slope, installing a cleanout plug at 50-foot intervals (minimum) between the lateral and the first plumbing fixture and, if permitted, installing a flap valve (backflow prevention device) on the customer's side of the first cleanout.
2. Contact WCSA for inspection of the service line PRIOR to covering the line. Note that this inspection does not replace any inspection required by Washington County Building Official or other regulatory bodies.
3. Prevent drainage water from entering the wastewater system through connections of downspouts, rain gutters or other drainage system to the wastewater system.
4. Prohibit the emptying of greases, oils, petroleum products, toxics, pesticides, chemicals, or other harmful products, other than sanitary wastes to drains or wastewater lines.
5. Permit inspection of Property Owner's sewer-related plumbing at any reasonable time deemed necessary by WCSA to verify there are no cross-connections to storm drains or other sources of runoff or contamination. Any violation must be corrected promptly after receipt of notice from WCSA or water and sewer service will be terminated.
6. Permit no extensions from WCSA's sewer service lateral to other habitable structures. Any prohibited extension will result in the assessment of an illegal system connection fee. Any violation must be corrected promptly after receipt of notice from WCSA or water service will be terminated.

WCSA RESPONSIBILITIES

1. Upon payment or arrangement of payment of the service connection fee, WCSA will furnish and install a complete water/wastewater connection to the WCSA main line.
2. Provide and supply a potable water supply and operate a sanitary wastewater system, striving to keep service interruptions to a minimum, and promptly repairing breaks to the WCSA main line.