

**Washington County Service Authority Board of Commissioners
September 1, 2021 Mill Creek Steering Committee Meeting Minutes**

A Mill Creek Steering Committee Meeting of the Washington County Service Authority Board of Commissioners and Chilhowie Town Council was held on September 1, 2021 at 325 East Lee Highway, Chilhowie in the Municipal Building.

The meeting was called to order at 8:30 am.

Roll Call

Commissioners Present:

Mrs. Cathy Miller
Mr. Ken Taylor

WCSA Staff Present:

Robbie Cornett, General Manager
Drew Langston, Production Manager

Council Present:

Mr. Brent Foster

Town of Chilhowie Staff Present:

Mr. John Clark, Town Manager
Mrs. Marlene Henderson, Clerk
Mr. Jay Keen, Public Works Director

Others Present:

Robert Hilt, USDA Rural Development Area Specialist

Discussion

The status of the Mill Creek Project was reviewed, discussed and considered as was the status of the Chlorine Contact Tank Project. Hilt requested to know the status of remaining Basic and Additional Engineering monies in the budget; current status of work since the February 20, 2020 warranty inspection; amount paid to WRA for work they were procured to perform; and status of acceptance of the work by the Owner and Notice of Acceptability. The Town/Authority agreed to consider each

request and respond. Mr. Hilt arrived around 9:15 am and left around 10:15 am.

The Steering Committee Outline dated September 1, 2021 was reviewed through Section 4.5. The Steering Committee discussed the idea of Amending the Allocated Capacity, of Regional Facilities Agreement, in light of the Facility having been expanded by the Authority and to provide greater equity among the Town and Authority in sharing the Capital Costs.

The Steering Committee also discussed Source Water Protection and adding a provision to the Agreement for water purchases by the Town from the Authority.


The Steering Committee concluded that another meeting should be scheduled for October to resume consideration of matters reviewed today and matters planned for discussion but not covered today. A date is to be determined.

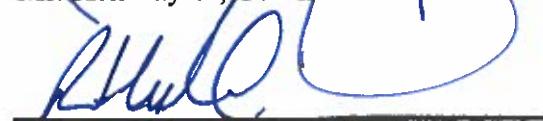
Mr. Keene was in and out due to other work and Mr. Foster was called away around 11:00 am.

Adjourn

The meeting concluded at 11:30 am.


Mrs. Cathy Miller, Commissioner


Mr. Ken Taylor, Commissioner


Robbie Cornett, Secretary