





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<b>Agenda Item: 1</b>  COMMUNICATION	Call the Meeting to Order	
<b>Presenter(s):</b>	Chairman	
<b>End Time:</b>	6:00 pm	


<b>Agenda Item: 2</b>  COMMUNICATION	Roll Call	
<b>Presenter(s):</b>	Chairman	
<b>Present:</b>	Mr. Thayer, Mr. Taylor, Mr. D. Miller, Mr. Campbell, Mrs. C. Miller and Mr. Hutchinson	
<b>Absent:</b>	Mr. Hutton (Mr. Hutton arrived at 6:01 pm)	
<b>End Time:</b>	6:00 pm	

<b>Agenda Item: 3</b>  COMMUNICATION	Prayer and Pledge of Allegiance	
<b>Presenter(s):</b>	Mr. Thayer opened the meeting in prayer and led the Pledge of Allegiance.	
<b>Beginning Time:</b>	6:00 pm	
<b>End Time:</b>	6:01 pm	


<b>Agenda Item: 4</b>  COMMUNICATION	Approval of the Agenda	
<b>Presenter(s):</b>	Chairman	
<b>Beginning Time:</b>	6:01 pm	
<b>Potential Conflict(s) of Interest and Abstention(s):</b>	None	
<b>Actual Motion:</b>	Approve the Agenda as presented.	
<b>Motion By:</b>	Mrs. C. Miller	
<b>Second By:</b>	Mr. Thayer	
<b>Voting:</b>	<b>Ayes:</b> 6	
	<b>Nays:</b> 0	
	<b>Abstain:</b> 1 (Mr. Hutton)	
<b>End Time:</b>	6:01 pm	


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<b>Agenda Item: 5</b>  COMMUNICATION	Public Query and Comment
<b>Presenter(s):</b>	Chairman
<b>Beginning Time:</b>	6:01 pm
<b>Potential Conflict(s) of Interest and Abstention(s):</b>	None
<b>Speakers:</b>	Dr. James (Jim) Denton of 24115 Berry Creek Drive in Abingdon Virginia spoke on behalf of his son James Denton for wrongful termination. Mr. James Denton spoke via phone call on his behalf. Others that spoke on behalf of James Denton were: Farren (AC) Salyers and Mrs. Katherine Denton.
<b>Discussion:</b>	Mr. Campbell asked if anyone else wanted to speak. No one came forward. Public Query and Comment was closed by the Chairman at 6:26 pm.
<b>Actual Motion:</b>	None
<b>Motion By:</b>	
<b>Second By:</b>	
<b>Voting:</b>	<b>Ayes:</b>
	<b>Nays:</b>
	<b>Abstain:</b>
<b>End Time:</b>	6:26 pm


<b>Agenda Item: 6</b>  COMMUNICATION	Approval of the Consent Agenda
<b>Presenter(s):</b>	Chairman
<b>Beginning Time:</b>	6:27 pm
<b>Potential Conflict(s) of Interest and Abstention(s):</b>	None
<b>Discussion:</b>	None
<b>On the Record:</b>	None
<b>Actual Motion:</b>	Motion to approve the Consent Agenda.
<b>Motion By:</b>	Mrs. C. Miller
<b>Second By:</b>	Mrs. Hutchinson
<b>Voting:</b>	<b>Ayes:</b> 7
	<b>Nays:</b> 0
	<b>Abstain:</b> 0
<b>End Time:</b>	6:27 pm

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<b>Agenda Item: 7</b>  COMMUNICATION	Legal Counsel Report and Update	
<b>Presenter(s):</b>	Thomas Dene	
<b>Beginning Time:</b>	6:27 pm	
<b>Potential Conflict(s) of Interest and Abstention(s):</b>	None	
<b>Discussion:</b>	Mr. Dene had no report for open meeting.	
<b>Actual Motion:</b>	None	
<b>Motion By:</b>		
<b>Second By:</b>		
<b>Voting:</b>	<b>Ayes:</b>	
	<b>Nays:</b>	
	<b>Abstain:</b>	
<b>End Time:</b>	6:27 pm	


<b>Agenda Item: 7A</b>  COMMUNICATION	Public Query and Comment	
<b>Presenter(s):</b>	Chairman	
<b>Beginning Time:</b>	6:27 pm	
<b>Potential Conflict(s) of Interest and Abstention(s):</b>	None	
<b>Speakers:</b>	<p>Chad Morrison, an employee of WCSA, spoke regarding the vaccine mandate and asked the Board to allow medical or religious Covid 19 vaccine mandate exemptions if or when the time comes.</p> <p>Others that spoke on behalf of James Denton were: Margo Sexton, Doug Ellis, Sara Miller, Toby Mayfield of Lowery Drive in Abingdon, Virginia; Ben Abel of Washington County Virginia and Steve Murphy.</p> <p>Danny Simpson spoke regarding the enforcement of the mask mandate.</p>	
<b>Discussion:</b>	The Chairman reopened public query and comment at the request of the audience.	
<b>Actual Motion:</b>	None	
<b>Motion By:</b>		
<b>Second By:</b>		
<b>Voting:</b>	<b>Ayes:</b>	
	<b>Nays:</b>	
	<b>Abstain:</b>	
<b>End Time:</b>	6:49 pm	


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<b>Agenda Item: 8</b>  COMMUNICATION	General Manager Report and Update
<b>Presenter(s):</b>	Robbie Cornett
<b>Beginning Time:</b>	6:50 pm
<b>Potential Conflict(s) of Interest and Abstention(s):</b>	None
<b>Discussion:</b>	<p>Mr. Cornett discussed the following:</p> <p><b>Meter</b></p> <ul style="list-style-type: none"> <li>You will notice from Ken's monthly report that we again achieve a 100% read rate for 6011 meters in Class 1. As we finish installs in the other Classes, we expect to see similar results</li> <li>Currently, there about 400 meters remaining to be replaced and we anticipate finishing these this year</li> <li>Currently, we are transitioning three test meters from AMR (drive-by reading) to AMI (electric meter reading). The plan is for this to progress until all meters are transitioned to AMI. We estimate this to be accomplished towards the end of 2021.</li> </ul> <p><b>Maintenance</b></p> <ul style="list-style-type: none"> <li>You may notice more than usual mainline taps; these are a result of the Galvanized Line Phase 3 Project</li> <li>Meter leaks remain high but anticipate these decreasing with the conclusion of the meter project</li> <li>Maintenance personnel serving in an RPR role have made it possible for WCSA to provide inspection related to the Galvanized Line Phase 3 Project</li> <li>All 60 pressure reducing valve vaults were inspected</li> </ul> <p><b>Customer Service</b></p> <ul style="list-style-type: none"> <li>Exceptionally busy due to calls related to new meters AND as we transition to a new Customer Information (billing) System</li> <li>Lead by Holly, efforts are underway to find a telecommunications expert who can assist WCSA in identifying improvements to its telephone communications</li> </ul> <p><b>Funding</b></p> <ul style="list-style-type: none"> <li>\$90,000 grant from Mount Rogers Planning District Commission for Chlorine Contact Tank Project</li> <li>\$7,100,000 American Rescue Plan Act grant funds from Virginia Department of Health for two projects: 1) Mendota Road and 2) Mary's Chapel / Archery Range Road           <ul style="list-style-type: none"> <li>100% of the total estimated funding</li> <li>Had this been financed, interest over the term is estimated at \$1.9 million dollars.</li> <li>Importantly, about 110 existing residents will have access to a safe, dependable supply of drinking water for the first time!</li> </ul> </li> </ul>

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		<b>Retirement</b>
		<ul style="list-style-type: none"> <li>After 21-years of service, Rick Boyd is retiring at the end of October. Rick has worked in a variety of roles in our Maintenance Department most recently as a Resident Project Representative. Rick will be greatly missed, and we wish him all the best in his future endeavors.</li> </ul>
<b>On the Record:</b>		Mr. D. Miller thanked staff for their continued efforts during the past 20 years working to secure grant funding for the projects mentioned above. Mr. Cornett thanked Kelly Ward with the VDH for her efforts to secure funding.
<b>Actual Motion:</b>		None
<b>Motion By:</b>		
<b>Second By:</b>		
<b>Voting:</b>	<b>Ayes:</b>	
	<b>Nays:</b>	
	<b>Abstain:</b>	
<b>End Time:</b>		7:01 pm

<b>Agenda Item: 9</b>	Operations Manager Report and Update
 <b>COMMUNICATION</b>	
<b>Presenter(s):</b>	Drew Langston
<b>Beginning Time:</b>	7:01 pm
<b>Potential Conflict(s) of Interest and Abstention(s):</b>	None
<b>Discussion:</b>	Mr. Langston gave an update on water and wastewater operations.
<b>On the Record:</b>	None
<b>Actual Motion:</b>	None
<b>Motion By:</b>	
<b>Second By:</b>	
<b>Voting:</b>	<b>Ayes:</b>
	<b>Nays:</b>
	<b>Abstain:</b>
<b>End Time:</b>	7:05 pm


<b>Agenda Item: 10</b>	Engineering Report / Construction Projects Update
 <b>INFRASTRUCTURE</b>	
<b>Presenter(s):</b>	Ryan Kiser
<b>Beginning Time:</b>	7:05 pm

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<b>Potential Conflict(s) of Interest and Abstention(s):</b>	None
<b>Discussion:</b>	<p>Mr. Kiser updated the Board on the following projects:</p> <ul style="list-style-type: none"> <li>• Hidden Valley Road Phase 2</li> <li>• Abingdon Water Storage Tank Improvements</li> <li>• Line Replacement at Exit 14</li> <li>• Galvanized Line Phase 3</li> <li>• Water Line Extension Projects for 2021</li> <li>• Mill Creek Chlorine Contact Tank Replacement</li> <li>• Route 58 Storage Tank Demolition</li> <li>• Lee Hwy Corridor Project</li> <li>• Office Improvements – Thompson and Litton</li> <li>• Mendota Road and Mary's Chapel Road Project Funding</li> </ul>
<b>On the Record:</b>	None
<b>Actual Motion:</b>	None
<b>Motion By:</b>	
<b>Second By:</b>	
<b>Voting:</b>	<b>Ayes:</b>
	<b>Nays:</b>
	<b>Abstain:</b>
<b>End Time:</b>	7:12 pm

<b>Agenda Item: 11</b>  <b>FINANCIAL VIABILITY</b>	Financial Report and Update
<b>Presenter(s):</b>	Rusty Little
<b>Beginning Time:</b>	7:12 pm
<b>Potential Conflict(s) of Interest and Abstention(s):</b>	None
<b>Discussion:</b>	Mr. Little reported on inventory and efforts to secure new company credit cards.
<b>On the Record:</b>	None
<b>Actual Motion:</b>	None
<b>Motion By:</b>	
<b>Second By:</b>	
<b>Voting:</b>	<b>Ayes:</b>
	<b>Nays:</b>
	<b>Abstain:</b>
<b>End Time:</b>	7:14 pm

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<b>Agenda Item: 12</b>  COMMUNICATION		Closed Meeting	
<b>Presenter(s):</b>		Commissioner	
<b>Beginning Time:</b>		7:14 pm	
<b>Potential Conflict(s) of Interest and Abstention(s):</b>		None	
<b>On the Record:</b>		None	
<b>Actual Motion:</b>		Motion to Adjourn to Closed Meeting	
<b>Motion By:</b>		Mr. D. Miller	
<b>Second By:</b>		Mr. Thayer	
<b>Voting:</b>		<b>Ayes:</b> 7	
		<b>Nays:</b> 0	
		<b>Abstain:</b> 0	
<b>End Time:</b>		7:15 pm	

**WASHINGTON COUNTY SERVICE AUTHORITY  
BOARD OF COMMISSIONERS  
Closed Meeting October 25, 2021**


Mr. D. Miller moved that the Board of Commissioners of the Washington County Service Authority adjourn to Closed Meeting pursuant to Section 2.2-3711 (A) (1) of the 1950 Code of Virginia, as amended, for discussion and consideration of the disciplining of a specific public employee of the Washington County Service Authority.

In addition to the Board of Commissioners the presence of Thomas Dene, WCSA General Counsel and Rusty Little, WCSA Deputy General Manager was requested.

Motion: Mr. D. Miller

Second: Mr. Thayer

Vote: 7-0

<b>Agenda Item: 13</b>  COMMUNICATION		Return to Open Meeting	
<b>Presenter(s):</b>		Commissioner	
<b>Beginning Time:</b>		9:14 pm	
<b>Potential Conflict(s) of Interest and Abstention(s):</b>		None	
<b>On the Record:</b>		None	

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<b>Actual Motion:</b>	Motion to return to Open Meeting.
<b>Motion By:</b>	Mr. Hutton
<b>Second By:</b>	Mr. Hutchinson
<b>Voting: Ayes:</b>	7
<b>Nays:</b>	0
<b>Abstain:</b>	0
<b>End Time:</b>	9:14 pm

**Return to Public Meeting**

Mr. Hutton moved that the Board return to Open Session. Second: Mr. Hutchinson. Vote: 7-0

**Certification of Closed Meeting**

Mr. D. Miller moved that the Board adopt the following resolution:

Whereas, the Board of Commissioners of the Washington County Service Authority has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act;


And

Whereas, Section 2.2-3712 Paragraph D of the Code of Virginia requires a certification by this Authority that such Closed Meeting was conducted in conformity with Virginia law;

And


Now, therefore, be it resolved that the Board of Commissioners of the Washington County Service Authority hereby certifies that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (2) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board.

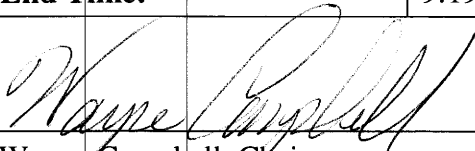
AYE by Mr. Thayer, Mr. Taylor, Mr. D. Miller, Mr. Campbell, Mr. Hutton, Mrs. C. Miller and Mr. Hutchinson

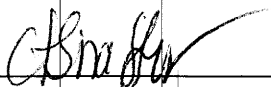
<b>Agenda Item: 14</b>  <b>COMMUNICATION</b>	Late Items
<b>Presenter(s):</b>	Commissioner
<b>Beginning Time:</b>	9:15 pm
<b>Potential Conflict(s) of Interest and Abstention(s):</b>	None
<b>On the Record:</b>	The Chairman asked Mr. Dene to speak to Mr. Denton (via phone) on behalf of the Board for clarification on his grievance. Mr. Dene asked Mr. Denton if in his opinion, can the Service Authority discipline any employee for refusing to wear a mask. Mr. Denton declined to answer the question. Mr. Dene then asked Mr. Denton the following question:

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		Are you prepared to wear a mask, face shield, face covering, N-95 mask or other protective device if the Board reinstates you to the position of Process Engineer? Mr. Denton answered, "No."	
<b>Actual Motion:</b>		Motion to deny the Mr. Denton's grievance.	
<b>Motion By:</b>		Mr. Thayer	
<b>Second By:</b>		Mr. Hutchinson	
<b>Voting:</b>	<b>Ayes:</b>	7	
	<b>Nays:</b>	0	
	<b>Abstain:</b>	0	
<b>End Time:</b>		9:18 pm	

<b>Agenda Item: 15</b>  <b>COMMUNICATION</b>	Adjourn	
<b>Presenter(s):</b>	Commissioner	
<b>Beginning Time:</b>	9:19 pm	
<b>Potential Conflict(s) of Interest and Abstention(s):</b>	None	
<b>Actual Motion:</b>	Motion to adjourn.	
<b>Motion By:</b>	Mr. Taylor	
<b>Second By:</b>	Mrs. C. Miller	
<b>Voting:</b>	<b>Ayes:</b>	7
	<b>Nays:</b>	0
	<b>Abstain:</b>	0
<b>End Time:</b>	9:19 pm	

  
\_\_\_\_\_  
Wayne Campbell, Chairman

  
\_\_\_\_\_  
Carol Ann Shaffer, Assistant Secretary