

Washington County Service Authority Board of Commissioners
May 19, 2025, Regular Board Meeting Minutes

Agenda Item: 1	Call the Meeting to Order
Presenter(s):	Chairman
End Time:	4:59pm

Agenda Item: 2	Roll Call
Presenter(s):	Chairman
Present:	Mr. Ball, Mr. Hutton, Mrs. C. Miller, Mr. D. Miller, Mr. Thayer, and Mr. Taylor
Absent:	Mr. Campbell
End Time:	4:59pm

Agenda Item: 3	Prayer and Pledge of Allegiance
Presenter(s):	Dwayne Ball opened the meeting in prayer and led the Pledge of Allegiance.
Beginning Time:	4:59pm
End Time:	5:00pm

Agenda Item: 4	Approval of the Agenda
Presenter(s):	Chairman
Beginning Time:	5:00pm
Potential Conflict(s) of Interest and Abstention(s):	None
Discussion:	None
On the Record:	None
Actual Motion:	Motion to approve the agenda as presented.
Motion By:	Mr. Taylor
Second By:	Mr. Thayer
Voting:	Ayes: 6
	Nays: 0
	Abstain: 0
End Time:	5:01pm

Agenda Item: 5	Approval of the Consent Agenda
Presenter(s):	Chairman
Beginning Time:	5:01pm

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Potential Conflict(s) of Interest and Abstention(s):	None
Discussion:	None
On the Record:	None
Actual Motion:	Motion to approve the consent agenda.
Motion By:	Mrs. Miller
Second By:	Mr. Hutton
Voting: Ayes:	6
Nays:	0
Abstain:	0
End Time:	5:03pm

Agenda Item: 6	Public Query and Comment
Presenter(s):	Chairman
Beginning Time:	5:03pm
Potential Conflict(s) of Interest and Abstention(s):	None
Speakers:	None
Discussion:	None
On the Record:	None
Actual Motion:	None
Motion By:	
Second By:	
Voting: Ayes:	
Nays:	
Abstain:	
End Time:	5:03pm

Agenda Item: 7	Consideration of Updates to WCSA By-Laws
Presenter(s):	Chairman
Beginning Time:	5:03pm
Potential Conflict(s) of Interest and Abstention(s):	
Background:	

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Discussion:	
On the Record:	Mr. Miller decided to table agenda item until all Board members were present.
Enclosures:	
Recommendation:	
Proposed Motion:	
Actual Motion:	
Motion By:	
Second By:	
Voting:	Ayes:
	Nays:
	Abstain:
End Time:	5:03pm

Agenda Item: 8	Consideration of Commissioner's Comments & Questions on Staff Reports
Presenter(s):	Chairman
Beginning Time:	5:03pm
Potential Conflict(s) of Interest and Abstention(s):	None
Background:	None
Discussion:	<p>In April's board meeting, a customer requested that WCSA develop a rate where he pays 4000 to 6000 gallons for Home and the remainder at a Farm rate to water cattle.</p> <p>Mr. Seay and staff reviewed this request and decided that this request would set an unfair precedent in Washington County, citing that many customers have asked for similar exceptions in the past that WCSA has denied in order to maintain fair standards. The Board agreed to deny the request for a farm rate.</p>
On the Record:	None
Recommendation:	None
Proposed Motion:	None
Actual Motion:	None
Motion By:	
Second By:	
Voting:	Ayes:
	Nays:
	Abstain:
End Time:	5:19pm

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Agenda Item: 9	Preliminary Budget Review Workshop
Presenter(s):	Controller and General Manager
Beginning Time:	5:19pm
Potential Conflict(s) of Interest and Abstention(s):	None
Background:	None
Discussion:	Staff present the budget review.
On the Record:	None
Recommendation:	None
Proposed Motion:	None
Actual Motion:	None
Motion By:	
Second By:	
Voting:	Ayes:
	Nays:
	Abstain:
End Time:	6:24pm

Agenda Item: 10	Late Items
Presenter(s):	Commissioner
Beginning Time:	6:25pm
Potential Conflict(s) of Interest and Abstention(s):	None
On the Record:	None
Discussion:	None
Actual Motion:	
Motion By:	
Second By:	
Voting:	Ayes:
	Nays:
	Abstain:
End Time:	6:28pm

Late Item:	Consideration of Employment Verification Section 4.5 of The Personnel Policies and Procedure Manual
Presenter(s):	Human Resources Manager
Beginning Time:	6:25pm

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Potential Conflict(s) of Interest and Abstention(s):	
Background:	4.5 Employment Verification WCSA has always reserved the right to require background checks and criminal background checks when appropriate.
Discussion:	
On the Record:	
Enclosures:	None
Recommendation:	Staff recommends' the Board approve the language change for policy 4.5 to require all applicants and employees to consent to a criminal background check.
Proposed Motion:	<p>Move that the Board approve the language change for policy 4.5 Employment Verification from: All applicants for employment must furnish references, proof of identity, proof of their right to work and must consent to background checks including, when appropriate a criminal background check, verification that necessary licenses are held in good standing, and/or fingerprinting.</p> <p>To the following: All applicants for employment and employees must furnish references, proof of identity, proof of their right to work and must consent to a criminal background checks, verification that necessary licenses are held in good standing, and/or fingerprinting.</p>
Actual Motion:	Board moved to approve the motion that all applicants for employment and employees must furnish references, proof of identity, proof of their right to work and must consent to a criminal background checks , verification that necessary licenses are held in good standing, and/or fingerprinting.
Motion By:	Mr. Taylor
Second By:	Mr. Thayer
Voting: Ayes:	6
 Nays:	0
 Abstain:	0
End Time:	6:28pm

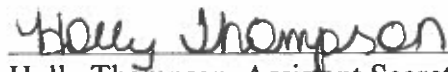
Agenda Item: 11	Adjourn
Presenter(s):	Commissioner
Beginning Time:	6:28pm
Potential Conflict(s) of Interest and Abstention(s):	None
Discussion:	None

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On the Record:	None
Actual Motion:	Motion to adjourn.
Motion By:	Mr. Taylor
Second By:	Mr. Thayer
Voting: Ayes:	6
Nays:	0
Abstain:	0
End Time:	6:35pm



Dwain Miller, Chairman



Holly Thompson, Assistant Secretary