

Washington County Service Authority Board of Commissioners
August 25, 2025 Regular Board Meeting Minutes

Agenda Item: 1	Call the Meeting to Order
Presenter(s):	Chairman
End Time:	4:59pm

Agenda Item: 2	Roll Call
Presenter(s):	Chairman
Present:	Mr. Ball, Mr. Hutton, Mrs. C. Miller, Mr. D. Miller, Mr. Thayer, and Mr. Taylor
Absent:	Mr. Campbell
End Time:	5:00pm

Agenda Item: 3	Prayer and Pledge of Allegiance
Presenter(s):	Ken Taylor opened the meeting in prayer and led the Pledge of Allegiance.
Beginning Time:	5:00pm
End Time:	5:01pm

Agenda Item: 4	Approval of the Agenda
Presenter(s):	Chairman
Beginning Time:	5:01pm
Potential Conflict(s) of Interest and Abstention(s):	None
Discussion:	None
On the Record:	None
Actual Motion:	Motion to approve the agenda as presented.
Motion By:	Mrs. Miller
Second By:	Mr. Thayer
Voting:	Ayes: 6
	Nays: 0
	Abstain: 0
End Time:	5:01pm

Agenda Item: 5	Approval of the Consent Agenda
Presenter(s):	Chairman
Beginning Time:	5:01pm

Washington County Service Authority Board of Commissioners
August 25, 2025 Regular Board Meeting Minutes

Potential Conflict(s) of Interest and Abstention(s):	None
Discussion:	None
On the Record:	None
Actual Motion:	Motion to approve the consent agenda.
Motion By:	Mr. Taylor
Second By:	Mr. Hutton
Voting: Ayes:	6
Nays:	0
Abstain:	0
End Time:	5:02pm

Agenda Item: 6	Public Query and Comment
Presenter(s):	Chairman
Beginning Time:	5:02pm
Potential Conflict(s) of Interest and Abstention(s):	None
Speakers:	None
Discussion:	None
On the Record:	None
Actual Motion:	None
Motion By:	
Second By:	
Voting: Ayes:	
Nays:	
Abstain:	
End Time:	5:02pm

Agenda Item: 7	Renew Legal Services Agreement – Extension 3
Presenter(s):	Ron Seay
Beginning Time:	5:02pm
Potential Conflict(s) of Interest and Abstention(s):	
Background:	This Agreement is made and entered into with an Effective Date of August 25, 2025, by and between ELLIOTT LAWSON & MINOR, P.C. (“ELM”), 230 Piedmont Ave., Suite 300, Bristol, Virginia 24201, and WASHINGTON

Washington County Service Authority Board of Commissioners
August 25, 2025 Regular Board Meeting Minutes

	COUNTY SERVICE AUTHORITY (“WCSA”), 25122 Regal Ave, Abingdon, Virginia 24211, and is the third extension of an earlier Agreement with effective date of October 24, 2022. <u>Representation.</u> During the term of this Agreement ELM shall act as WCSA’s General Counsel and provide such legal representation as WCSA may authorize, direct, or request. <u>Term.</u> The term of this Agreement shall be for one (1) year commencing on the Effective Date; provided, however, that WCSA may extend this Agreement for two (2) additional periods of one (1) year each, for a total term of up to five (5) years. <u>ELM Attorneys.</u> The ELM attorneys responsible for representing WCSA during the term of this Agreement shall be Mark M. Lawson and Eric W. Reeher, who will attend WCSA’s Board of Commissioner meetings, perform most of WCSA’s legal work, and manage WCSA’s day-to-day legal needs. Notwithstanding the foregoing, Lawson or Reeher may assign legal work to other ELM attorneys and staff in order to provide WCSA with the most effective representation. If either Lawson or Reeher is unable to attend a WCSA Board of Commissioners’ meeting, they will so advise the Board’s Chairman and/or WCSA’s General Manager and arrange for a substitute ELM attorney to attend the meeting.
Discussion:	
On the Record:	
Enclosures:	Agreement Extension 3
Recommendation:	Subject to answering any questions the Board may have, Staff recommends the Board favorably consider approving the Legal Services Agreement Extension 3.
Proposed Motion:	Move the board approve the Legal Services Agreement Extension 3.
Actual Motion:	The Board moved to approve the Legal Services Agreement Extension 3.
Motion By:	Mr. Taylor
Second By:	Mrs. Miller
Voting: Ayes:	6
 Nays:	0
 Abstain:	0
End Time:	5:03pm

**Washington County Service Authority Board of Commissioners
August 25, 2025 Regular Board Meeting Minutes**

AGREEMENT

Extension 3

This Agreement is made and entered into with an Effective Date of August 25, 2025, by and between ELLIOTT LAWSON & MINOR, P.C. ("ELM"), 230 Piedmont Ave., Suite 300, Bristol, Virginia 24201, and WASHINGTON COUNTY SERVICE AUTHORITY ("WCSA"), 25122 Regal Ave, Abingdon, Virginia 24211, and is the third extension of an earlier Agreement with effective date of October 24, 2022.

WITNESSETH:

In consideration of the covenants contained in this Agreement, the parties agree as follows:

1. **Representation.** During the term of this Agreement ELM shall act as WCSA's General Counsel and provide such legal representation as WCSA may authorize, direct, or request.
2. **Term.** The term of this Agreement shall be for one (1) year commencing on the Effective Date; provided, however, that WCSA may extend this Agreement for two (2) additional periods of one (1) year each, for a total term of up to five (5) years.
3. **ELM Attorneys.** The ELM attorneys responsible for representing WCSA during the term of this Agreement shall be Mark M. Lawson and Eric W. Reeher, who will attend WCSA's Board of Commissioner meetings, perform most of WCSA's legal work, and manage WCSA's day-to-day legal needs. Notwithstanding the foregoing, Lawson or Reeher may assign legal work to other ELM attorneys and staff in order to provide WCSA with the most effective representation. If either Lawson or Reeher is unable to attend a WCSA Board of Commissioners' meeting, they will so advise the Board's Chairman and/or WCSA's General Manager and arrange for a substitute ELM attorney to attend the meeting.
4. **Fees.** For legal services rendered pursuant to this Agreement WCSA shall pay ELM \$240.00 per hour for ELM's senior members, \$220 per hour for ELM's junior members, and \$100 per hour for ELM's legal assistants. If this Agreement is extended as provided section 2 above, WCSA and ELM will negotiate any rate changes.
5. **Costs and Expenses.** During the term of this Agreement, WCSA shall reimburse ELM for costs and expenses incurred or advanced during the course of ELM's representation of WCSA including, without limitation, travel expenses, filing fees, service charges, document purchase costs, and extraordinary mailing or copying charges.
6. **Billing.** ELM shall submit a written monthly invoice for all fees, costs, and expenses due ELM under this Agreement, and each such invoice shall be submitted to WCSA no later than the 16th day of the following month.
7. **Association of Counsel and Experts.** During the term of this Agreement and subject to advance WCSA approval, ELM may associate other legal counsel or engage such experts or other service providers as may be beneficial to ELM's representation of WCSA, upon such terms and conditions as may be approved in advance by WCSA.

Washington County Service Authority Board of Commissioners
August 25, 2025 Regular Board Meeting Minutes

8. Conflicts of Interest. During the term of this Agreement, ELM shall screen for conflicts of interest. Should any conflict of interest arise during the term of this Agreement, ELM shall continue to represent WCSA to the fullest extent permitted by law, and shall decline, terminate or limit representation of other parties so as to avoid any conflict of interest. In the event that WCSA and ELM determine that ELM has a conflict of interest as to a particular matter, WCSA and ELM will cooperate to secure other counsel for such matter.

9. Termination. This Agreement may be terminated by ELM with or without cause, upon 60 days advance written notice to WCSA. WCSA may terminate this Agreement at any time, with or without cause, upon written notice to ELM.

10. Assignment and Subcontracting. Except as provided herein, this Agreement shall not be assigned by ELM, and the performance of any legal services hereunder shall not be subcontracted without the prior written approval of WCSA.

11. Choice of Law and Forum. This Agreement shall be governed by the laws of the Commonwealth of Virginia and any litigation with respect thereto shall be brought in state or federal courts having venue for Washington County, Virginia.

12. Insurance. During the term of this Agreement, ELM shall maintain professional liability insurance in an amount not less than One Million Dollars (\$1,000,000.00).

13. Miscellaneous. This Agreement represents the entire agreement between ELM and WCSA related to the subject matter hereof. There are no additional terms, conditions, considerations, or undertakings except those set forth in this Agreement. This Agreement may be modified only by a writing signed by the parties and approved, ratified, and confirmed by majority vote of WCSA's Board of Commissioners. Any notices related to this Agreement shall be sent to the parties at the addresses first listed above.

IN WITNESS WHEREOF, the parties have executed this Agreement:

WASHINGTON COUNTY SERVICE
AUTHORITY

By 
Its Chairman

ELLIOTT LAWSON & MINOR, P.C.

By 
Its President

CERTIFICATION

I hereby certify that the foregoing Agreement was ratified, approved, and confirmed by majority vote of the Board of Commissioners of Washington County Service Authority at a public meeting held on the 25th of August, 2025.


Recording Secretary,
Washington County Service Authority

August 25, 2025
Date

Agenda Item: 8

Consideration of Funding Resolutions for SWVA Regional Water/Wastewater Funding with Mount Rogers Planning District for Sewer PER and Funding for Hurricane Helene Water and Sewer Damage

Washington County Service Authority Board of Commissioners
August 25, 2025 Regular Board Meeting Minutes

Presenter(s):	Ryan Kiser
Beginning Time:	5:04pm
Potential Conflict(s) of Interest and Abstention(s):	
Background:	Mount Rogers Planning District Commission is accepting applications for funding for <u>FY 2026 Water and Wastewater Construction Funds and Study Funds.</u> The Town of Damascus along with Grayson County are looking to develop a 23 Acre parcel of land just East of the Route 58/91 Intersection. WCSA has been asked to assist in a study to determine the best way to get public sewer to that potential development site. WCSA would utilize the \$20,000 of grant funds to perform the Study. WCSA would also like to apply for funding for the shortfall of funding for the water and sewer damage in Damascus. This funding would supplement the funding to be received from FEMA and VDEM.
Discussion:	
On the Record:	
Enclosures:	MRPDC Funding Resolutions
Recommendation:	<u>Recommendation:</u> Subject to answering any questions the Board may have, Staff kindly recommends the Board favorably consider approving the resolution for Staff to apply for the SWVA Regional Water/Wastewater Funding with Mount Rogers Planning District for funding shortfall related to the Hurricane Helene Damage and PER Study for a potential Damascus Development.
Proposed Motion:	<u>Possible Motion:</u> Authorize the approval for Staff to apply for the SWVA Regional Water/Wastewater Funding with Mount Rogers Planning District for funding shortfall related to the Hurricane Helene Damage and PER Study for a potential Damascus Development.
Actual Motion:	The Board authorized the approval for Staff to apply for the SWVA Regional Water/Wastewater Funding with Mount Rogers Planning District for funding shortfall related to the Hurricane Helene Damage and PER Study for a potential Damascus Development.
Motion By:	Mr. Ball
Second By:	Mr. Thayer
Voting:	6
Ayes:	
Nays:	0
Abstain:	0

**Washington County Service Authority Board of Commissioners
August 25, 2025 Regular Board Meeting Minutes**

End Time: 5:08pm

Washington County Service Authority

RESOLUTION

WHEREAS, the Mount Rogers Planning District Commission has partially funded several drinking water and wastewater projects in Washington County; and

THEREFORE, BE IT RESOLVED, the Washington County Service Authority's Board of Commissioners do hereby vote to seek funding from the Mount Rogers Planning District Commission for completion of a Sewer Study to determine the best way to serve a potential Development site by the Town of Damascus. WCSA is also seeking funding to supplement a shortfall of funding from FEMA and VDEM for the water and infrastructure repairs in Damascus, including the 12" Taylors Valley Waterline; due to damage received from Hurricane Helene; and

BE IT FURTHER RESOLVED that Ryan Kiser, Manager of Engineering is hereby authorized to sign and submit an appropriate application and related documents to the Mount Rogers Planning District Commission for such funding on behalf of the Washington County Service Authority.

Motion by: Mr. Ball

Seconded by: Mr. Thayer

Aye 6 Nay Abstain Absent 1

This 25th day of August 2025


Dwain Miller, Chairman

Attest:


Ronald A. Seay, WCSA General Manager

Agenda Item: 9	Consideration of updates to WCSA Bylaws
Presenter(s):	Dwain Miller, Board Members

Washington County Service Authority Board of Commissioners
August 25, 2025 Regular Board Meeting Minutes

Beginning Time:	5:08pm
Potential Conflict(s) of Interest and Abstention(s):	None.
Background:	
Discussion:	
On the Record: <u>First Reading:</u> July 28, 2025 On the Record: <u>Second Reading:</u> August 25, 2025	ARTICLE III - ADMINISTRATION Proposed New Section 5 D. <u>Anti-Nepotism Policy.</u> It is the policy of WCSA that no individual may serve as a member of the WCSA Board of Commissioners if such service will (i) result in the existence of a subordinate-superior relationship between such individual and any family member of such individual through a direct line of authority or (ii) result in multiple family members serving as members of the WCSA Board of Commissioners. For the purpose of this policy the following definitions shall apply: <u>Nepotism - The employment of multiple family member(s) in direct line of authority; the utilization of family member(s); and/or the involvement of multiple family member(s) as members of the WCSA Board of Commissioners.</u> <u>Family Member – An individual who is related to another as father, mother, son, daughter, brother, sister, uncle, aunt, cousin, nephew, niece, husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half-brother, half-sister, grandmother, grandfather, great grandparent, great grandchild, step grandparent, step great grandparent, step grandchild, step great grandchild, person who is engaged to be married to a person in a direct line of authority who otherwise holds himself or herself out as or is generally known as the person whom the employee, in a direct line of authority, intends to marry or with whom the person, in direct line of authority, intends to form a household, or any other person having the same legal residence as the person in direct line of authority.</u> The proposed addition of bylaw Article III Section 5 D will be voted on at the Board meeting held August 25, 2025.
Recommendation:	Chairman recommends the Board consider adopting proposed amendments to bylaws receiving a second reading at this meeting.
Proposed Motion:	Chairman recommends the Board consider adopting proposed amendments to bylaws receiving a second reading at this meeting.
Actual Motion:	Board moved to table Agenda Item until next meeting.
Motion By:	
Second By:	
Voting Ayes:	
 Nays:	
 Abstain:	

Washington County Service Authority Board of Commissioners
August 25, 2025 Regular Board Meeting Minutes

End Time:	5:08pm
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Agenda Item: 10	Consideration of Commissioner's Comments & Questions on Staff Reports
Presenter(s):	Chairman
Beginning Time:	5:08pm
Potential Conflict(s) of Interest and Abstention(s):	None
Background:	None
Discussion:	
On the Record:	None
Recommendation:	None
Proposed Motion:	None
Actual Motion:	None
Motion By:	
Second By:	
Voting:	Ayes:
	Nays:
	Abstain:
End Time:	5:17pm

WASHINGTON COUNTY SERVICE AUTHORITY
REGULAR BOARD MEETING
August 25, 2025

Agenda Item 11
CLOSED MEETING MOTION

I move that the Board move to closed meeting for the purposes of:

1. Discussion or consideration of salaries of specific employees of WCSA, as provided in Code of Virginia § 2.2-3711(A)(1).
2. Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of WCSA, as provided in Code of Virginia § 2.2-3711(A)(7).
3. Consultation with legal counsel employed or retained by WCSA regarding specific legal matters requiring the provision of legal advice by such counsel, as provided in Code of Virginia § 2.2-3711(A)(8).

Washington County Service Authority Board of Commissioners
August 25, 2025 Regular Board Meeting Minutes

I also move that the Board requests the attendance of Ron Seay, Ryan Kiser, Dwain Gilbert, Holly Thompson, Shawn Blevins, Dan Leathers, Eric Reeher, and Emily Mcdaniels Mark Lawson at closed meeting.

Movant: Mr. Thayer
Second: Mrs. Miller
Vote: 6

Agenda Item: 11	Closed Meeting
Presenter(s):	Chairman
Beginning Time:	5:17pm
Potential Conflict(s) of Interest and Abstention(s):	None
On the Record:	None
Actual Motion:	Adjourn to closed meeting
Motion By:	Mr. Thayer
Second By:	Mrs. Miller
Voting: Ayes:	6
Nays:	0
Abstain:	0
End Time:	8:13pm

Agenda Item 12
RETURN TO OPEN MEETING MOTION

I request that the Board return to open meeting and that each Board member certify that only public business matters lawfully exempted from open meeting requirements were heard, discussed, or considered in closed meeting, and that such certification be recorded in the Board's minutes.

Movant: Mr. Thayer
Second: Mr. Taylor

Roll Call:

<u>Commissioner</u>	<u>Certification (Yes/No)</u>
D. Miller	<u>Yes</u>
Thayer	<u>Yes</u>
Ball	<u>Yes</u>
Campbell	<u>Absent</u>
Hutton	<u>Yes</u>
C. Miller	<u>Yes</u>
Taylor	<u>Yes</u>

Washington County Service Authority Board of Commissioners
August 25, 2025 Regular Board Meeting Minutes

CHAIRMAN: we are again in open meeting.

Agenda Item: 12	Return to Open Meeting
Presenter(s):	Chairman
Beginning Time:	8:13pm
Potential Conflict(s) of Interest and Abstention(s):	None
On the Record:	None
Actual Motion:	Motion to return to open meeting.
Motion By:	Mr. Thayer
Second By:	Mr. Taylor
Voting: Ayes:	6
Nays:	0
Abstain:	0
End Time:	8:13pm

Agenda Item: 13	Late Items
Presenter(s):	General Manager
Beginning Time:	8:13pm
Potential Conflict(s) of Interest and Abstention(s):	None
On the Record:	None
Discussion:	None
Actual Motion:	
Motion By:	
Second By:	
Voting: Ayes:	
Nays:	
Abstain:	
End Time:	8:16pm

Agenda Item: Late Item 1	Consideration of Budget Amendment to facilitate settlement of a federal FLSA claim that certain WCSA employees were not properly paid for hours worked.
Presenter(s):	Ron Seay
Beginning Time:	8:13pm

Washington County Service Authority Board of Commissioners
August 25, 2025 Regular Board Meeting Minutes

Potential Conflict(s) of Interest and Abstention(s):	
Background:	WCSA Board minutes reflect that at a regular Board meeting held November 23, 2020, General Manager Robbie Cornett, Legal Counsel Thomas Dene, and Water Production Manager Drew Langston recommended that WCSA eliminate “night shift” at the Middle Fork Drinking Water Plant (“MFDWP”). Instead of using a night shift, they recommended using “on-call” employees who, though not working “on-site” at the plant, would be asked to monitor alarms and take necessary action to ensure proper functioning of WCSA’s water distribution system. Such employees would be issued an iPad with which they could monitor the system. (It was thought such monitoring was not “working time” for purposes of federal wage and hour law, and that it would avoid need for overtime pay.) Recently a WCSA employee expressed concern that such use of “on-call” employees was not lawful under federal law. Subsequently, Staff and legal counsel investigated the issue and concluded that such use of “on-call” employees without payment for overtime hours potentially violated federal law, and they concluded that WCSA should contact federal DOL. Upon doing so, they learned that federal DOL sponsors Payroll Audit Independent Determination (“PAID”), a program that allows employers to resolve potential minimum wage and overtime violations under the Fair Labor Standards Act (“FLSA”). It allows both DOL and employers to correct mistakes efficiently, and it ensures that employees receive back wages or other remedies promptly. Under PAID, employers self-report in good faith, correct their mistakes, provide 100 % of back wages to affected employees, and avoid litigation. To take advantage of PAID, HR Manager Shawn Blevins communicated with federal DOL and completed training required for WCSA’s participation. He prepared an analysis of “on-call” hours which may require payment of back-pay. As a result, federal DOL has determined that certain “on-call” employees were “engaged to wait” resulting in “work time” for which employees must be compensated. Staff and legal counsel recommend that WCSA take advantage of PAID to remedy any potential violation of federal law. Based on audit, federal DOL will require WCSA to pay back wages to select employees for a period of two years (at this time DOL will not seek three years of backpay for a willful violation). Tentative total back wages is \$443,572. Staff is requesting that the Board approve payment of back wages as determined by federal DOL and that the Board approve a Budget Amendment to add the \$443,572 to the FY2026 Budget in Water Administration GL code 100-50-890000.
Discussion:	
On the Record:	
Enclosures:	

Washington County Service Authority Board of Commissioners
August 25, 2025 Regular Board Meeting Minutes

Recommendation:	Subject to answering any questions the Board may have, Staff kindly recommends the Board favorably consider approving the payment of back wages as computed by federal DOL and that the Board approve a Budget Amendment to add the \$443,572 to the FY2026 Budget in Water Administration GL code 100-50-890000. Additionally, allow the \$2 shift premium pay to exceed the current pay boundaries.
Proposed Motion:	Board approve the payment of back wages as cited by the federal DOL and that the Board approve a Budget Amendment to add the \$443,572 to the FY2026 Budget in Water Administration GL code 100-50-890000. Additionally, allow the \$2 shift premium pay to exceed the current pay boundaries.
Actual Motion:	Board approve the payment of back wages as cited by the federal DOL and that the Board approve a Budget Amendment to add the \$443,572 to the FY2026 Budget in Water Administration GL code 100-50-890000. Additionally, allow the \$2 shift premium pay to exceed the current pay boundaries.
Motion By:	Mr. D. Ball
Second By:	Mr. K. Taylor
Voting: Ayes:	6
Nays:	0
Abstain:	0
End Time:	8:14 pm

Agenda Item: Late Item 2	Consideration of Request for Headcount and Shift Schedule at Middle Fork Drinking Water Plant to be Compliant with the Department of Labor Rules and Regulations.
Presenter(s):	Ron Seay
Beginning Time:	8:14pm
Potential Conflict(s) of Interest and Abstention(s):	

Washington County Service Authority Board of Commissioners
August 25, 2025 Regular Board Meeting Minutes

Background:

WCSA Board minutes reflect that at a regular Board meeting held November 23, 2020, General Manager Robbie Cornett, Legal Counsel Thomas Dene, and Water Production Manager Drew Langston recommended that WCSA eliminate “night shift” at the Middle Fork Drinking Water Plant (“MFDWP”). Instead of using a night shift, they recommended using “on-call” employees who, though not working “on-site” at the plant, would be asked to monitor alarms and take necessary action to ensure proper functioning of WCSA’s water distribution system. Such employees would be issued an iPad with which they could monitor the system. (It was thought such monitoring was not “working time” for purposes of federal wage and hour law, and that it would avoid need for overtime pay.) Recently a WCSA employee expressed concern that such use of “on-call” employees was not lawful under federal law.

Subsequently, Staff and legal counsel investigated the issue and concluded that such use of “on-call” employees without payment for overtime hours potentially violated federal law, and they concluded that WCSA should contact federal DOL. Upon doing so, they learned that federal DOL sponsors Payroll Audit Independent Determination (“PAID”), a program that allows employers to resolve potential minimum wage and overtime violations under the Fair Labor Standards Act (“FLSA”). It allows both DOL and employers to correct mistakes efficiently, and it ensures that employees receive back wages or other remedies promptly. Under PAID, employers self-report in good faith, correct their mistakes, provide 100 % of back wages to affected employees, and avoid litigation. Staff and legal counsel recommend that WCSA take advantage of PAID to remedy any potential violation of federal law. To take advantage of PAID, HR Manager Shawn Blevins communicated with federal DOL and completed training required for WCSA’s participation.

Consulting with the Department of Labor representatives WCSA determined that the best solution to solve this issue of employees working from home to monitor systems is to staff the water plant 24/7 implementing 12-hour shifts on a rotating schedule of work three days, off four days, work four days, off three days.

To successfully staff the water plant on 12-hour shifts WCSA needs to add two headcounts to the FY2026 Budget in Water Production. The projected annualized cost for two headcounts including compensation and benefits is \$200,000.

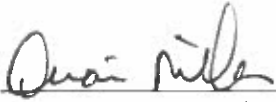
Washington County Service Authority Board of Commissioners
August 25, 2025 Regular Board Meeting Minutes

	The staff is requesting that the Board approve the Middle Fork Drinking Water Plant be staffed on 12-hour shifts and a Budget Amendment to add the \$200,000 to the FY2026 Budget in Water Production compensation so that WCSA is compliant with the Department of Labor Rules and Regulations.
Discussion:	
On the Record:	
Enclosures:	none
Recommendation:	Subject to answering any questions the Board may have, Staff kindly recommends the Board favorably consider approving the Middle Fork Drinking Water Plant to be staffed on 12-hour shifts and a Budget Amendment to add the \$200,000 to the FY2026 Budget in Water Production compensation so that WCSA is compliant with the Department of Labor Rules and Regulations.
Proposed Motion:	Board approves the Middle Fork Drinking Water Plant to be staffed on 12-hour shifts and a Budget Amendment to add the \$200,000 to the FY2026 Budget in Water Production compensation so that WCSA is compliant with the Department of Labor Rules and Regulations.
Actual Motion:	Board approves the Middle Fork Drinking Water Plant to be staffed on 12-hour shifts and a Budget Amendment to add the \$200,000 to the FY2026 Budget in Water Production compensation so that WCSA is compliant with the Department of Labor Rules and Regulations.
Motion By:	Mr. K. Thayer
Second By:	Mr. J. Hutton
Voting: Ayes:	6
Nays:	0
Abstain:	0
End Time:	8:16 pm

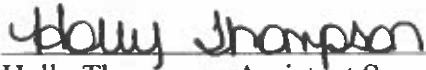
Agenda Item: 14	Adjourn
Presenter(s):	Commissioner
Beginning Time:	8:16pm
Potential Conflict(s) of Interest and Abstention(s):	None

Washington County Service Authority Board of Commissioners
August 25, 2025 Regular Board Meeting Minutes

Discussion:	None
On the Record:	None
Actual Motion:	Motion to adjourn.
Motion By:	Mr. Ball
Second By:	Mr. Taylor
Voting:	Ayes: 6
	Nays: 0
	Abstain: 0
End Time:	8:16pm



Dwain Miller, Chairman



Holly Thompson, Assistant Secretary