

**Washington County Service Authority Board of Commissioners  
June 22, 2026 Regular Board Meeting Minutes**

|                       |                           |
|-----------------------|---------------------------|
| <b>Agenda Item: 1</b> | Call the Meeting to Order |
| <b>Presenter(s):</b>  | Dwain Miller              |
| <b>End Time:</b>      | 4:58PM                    |

|                       |                                                                                                 |
|-----------------------|-------------------------------------------------------------------------------------------------|
| <b>Agenda Item: 2</b> | Roll Call                                                                                       |
| <b>Presenter(s):</b>  | Dwain Miller                                                                                    |
| <b>Present:</b>       | Dwain Miller, Kevin Thayer, Wayne Campbell, Ken Taylor, James Hutton, Cathy Miller, Dwayne Ball |
| <b>Absent:</b>        | None                                                                                            |
| <b>End Time:</b>      | 4:58PM                                                                                          |

|                        |                                 |
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| <b>Agenda Item: 3</b>  | Prayer and Pledge of Allegiance |
| <b>Presenter(s):</b>   | Wayne Campbell                  |
| <b>Beginning Time:</b> | 4:58PM                          |
| <b>End Time:</b>       | 4:59PM                          |

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| <b>Agenda Item: 4</b>                                       | Approval of the Agenda                 |
| <b>Presenter(s):</b>                                        | Dwain Miller                           |
| <b>Beginning Time:</b>                                      | 4:59PM                                 |
| <b>Potential Conflict(s) of Interest and Abstention(s):</b> | None                                   |
| <b>Discussion:</b>                                          | None                                   |
| <b>On the Record:</b>                                       | None                                   |
| <b>Actual Motion:</b>                                       | Move Agenda Item #13 to Agenda Item #6 |
| <b>Motion By:</b>                                           | Wayne Campbell                         |
| <b>Second By:</b>                                           | Cathy Miller                           |
| <b>Voting:</b>                                              | <b>Ayes:</b> 7                         |
|                                                             | <b>Nays:</b> 0                         |
|                                                             | <b>Abstain:</b> 0                      |
| <b>End Time:</b>                                            | 5:00PM                                 |

|                        |                                |
|------------------------|--------------------------------|
| <b>Agenda Item: 5</b>  | Approval of the Consent Agenda |
| <b>Presenter(s):</b>   | Dwain Miller                   |
| <b>Beginning Time:</b> | 5:00PM                         |

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| <b>Potential Conflict(s) of Interest and Abstention(s):</b> | None                                 |
| <b>Discussion:</b>                                          | None                                 |
| <b>On the Record:</b>                                       | None                                 |
| <b>Actual Motion:</b>                                       | Motion to approve the Consent Agenda |
| <b>Motion By:</b>                                           | Wayne Campbell                       |
| <b>Second By:</b>                                           | James Hutton                         |
| <b>Voting: Ayes:</b>                                        | 7                                    |
| <b>Nays:</b>                                                | 0                                    |
| <b>Abstain:</b>                                             | 0                                    |
| <b>End Time:</b>                                            | 5:00pm                               |

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| <b>Agenda Item: 6</b>                                       | Public Query and Comment                                                                                                           |
| <b>Presenter(s):</b>                                        | Isha Youhas-Little Wolf Run<br>Dr. William Davis-4081 Gate City Hwy                                                                |
| <b>Beginning Time:</b>                                      | 5:01pm                                                                                                                             |
| <b>Potential Conflict(s) of Interest and Abstention(s):</b> |                                                                                                                                    |
| <b>Background:</b>                                          |                                                                                                                                    |
| <b>Discussion:</b>                                          | Mrs. Youhas discussed the FY2027 Budget<br>Dr. Davis discussed high usage at this service location that he felt WCSA should adjust |
| <b>On the Record:</b>                                       |                                                                                                                                    |
| <b>Actual Motion:</b>                                       |                                                                                                                                    |
| <b>Recommendation:</b>                                      |                                                                                                                                    |
| <b>Proposed Motion:</b>                                     |                                                                                                                                    |
| <b>Actual Motion:</b>                                       |                                                                                                                                    |
| <b>Motion By:</b>                                           |                                                                                                                                    |
| <b>Second By:</b>                                           |                                                                                                                                    |
| <b>Voting: Ayes:</b>                                        |                                                                                                                                    |
| <b>Nays:</b>                                                |                                                                                                                                    |
| <b>Abstain:</b>                                             |                                                                                                                                    |
| <b>End Time:</b>                                            | 5:16pm                                                                                                                             |

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| <b>Agenda Item: 7</b> | Closed Meeting |
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|-------------------------------------------------------------|---------------------------|
| <b>Presenter(s):</b>                                        | Kevin Thayer              |
| <b>Beginning Time:</b>                                      | 5:16PM                    |
| <b>Potential Conflict(s) of Interest and Abstention(s):</b> | None                      |
| <b>On the Record:</b>                                       | None                      |
| <b>Actual Motion:</b>                                       | Adjourn to Closed Meeting |
| <b>Motion By:</b>                                           | Kevin Thayer              |
| <b>Second By:</b>                                           | Wayne Campbell            |
| <b>Voting:</b>                                              |                           |
| <b>Ayes:</b>                                                | 7                         |
| <b>Nays:</b>                                                | 0                         |
| <b>Abstain:</b>                                             | 0                         |
| <b>End Time:</b>                                            | 5:51PM                    |

WASHINGTON COUNTY SERVICE AUTHORITY  
REGULAR BOARD MEETING  
June 22, 2026

Agenda Item 7  
CLOSED MEETING MOTION

I move that the Board move to closed meeting for the purposes of:

1. Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of WCSA, as provided in Code of Virginia § 2.2-3711(A)(7).
2. Consultation with legal counsel employed or retained by WCSA regarding specific legal matters requiring the provision of legal advice by such counsel, as provided in Code of Virginia § 2.2-3711(A)(8).

I also move that the Board request the attendance of Ron Seay, Ryan Kiser, Dwain Gilbert, Holly Thompson, Shawn Blevins, Dan Leathers, Mark Lawson, and Peyton Johnson at closed meeting.

Movant: Kevin Thayer  
Second: Wayne Campbell  
Vote: 7-0

|                        |                        |
|------------------------|------------------------|
| <b>Agenda Item: 8</b>  | Return to Open Meeting |
| <b>Presenter(s):</b>   | Kevin Thayer           |
| <b>Beginning Time:</b> | 5:51PM                 |

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| <b>Potential Conflict(s) of Interest and Abstention(s):</b> | None                             |
| <b>Speakers:</b>                                            | None                             |
| <b>Discussion:</b>                                          | None                             |
| <b>On the Record:</b>                                       | None                             |
| <b>Actual Motion:</b>                                       | Motion to return to open meeting |
| <b>Motion By:</b>                                           | Kevin Thayer                     |
| <b>Second By:</b>                                           | Wayne Campbell                   |
| <b>Voting:</b>                                              | <b>Ayes:</b> 7                   |
|                                                             | <b>Nays:</b> 0                   |
|                                                             | <b>Abstain:</b> 0                |
| <b>End Time:</b>                                            | 5:51PM                           |

**Agenda Item 8**  
**RETURN TO OPEN MEETING MOTION**

I request that the Board return to open meeting and that each Board member certify that only public business matters lawfully exempted from open meeting requirements were heard, discussed, or considered in closed meeting, and that such certification be recorded in the Board's minutes.

Movant: Kevin Thayer  
Second: Wayne Campbell

Roll Call:

| <u>Commissioner</u> | <u>Certification (Yes/No)</u> |
|---------------------|-------------------------------|
| D. Miller           | <u>Yes</u>                    |
| Thayer              | <u>Yes</u>                    |
| Ball                | <u>Yes</u>                    |
| Campbell            | <u>Yes</u>                    |
| Hutton              | <u>Yes</u>                    |
| C. Miller           | <u>Yes</u>                    |
| Taylor              | <u>Yes</u>                    |

|                                                             |                                                                                                                                                                                                                    |
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| <b>Agenda Item: 9</b>                                       | Consideration and Approval of Fiscal Year 2027 Budget                                                                                                                                                              |
| <b>Presenter(s):</b>                                        | Dwain Gilbert & Ron Seay                                                                                                                                                                                           |
| <b>Beginning Time:</b>                                      | 5:52PM                                                                                                                                                                                                             |
| <b>Potential Conflict(s) of Interest and Abstention(s):</b> |                                                                                                                                                                                                                    |
| <b>Background:</b>                                          | WCSA Staff established the preliminary FY2027 Budget which was emailed to the Board of Commissioners on Friday April 24, 2026, for review at our April 27 <sup>th</sup> Board Meeting. Next the preliminary FY2027 |

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|                         | Budget detail was emailed to the Board of Commissioners on May 13, 2026. The preliminary budget file consists of: O&M Budget, Capital Expenditures Budget, Capital Project Budget, and Project Cash Flows Budget. On Monday May 18 <sup>th</sup> at our monthly Board Meeting a Budget Workshop was conducted with the WCSA Staff and the Board of Commissioners. The final revision of the Preliminary FY2027 Budget was emailed to the Board of Commissioners on Tuesday June 16 <sup>th</sup> , 2026. |
| <b>Discussion:</b>      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>On the Record:</b>   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Enclosures:</b>      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Recommendation:</b>  | Subject to answering any questions that the Board may have, and based on the rates, fees, and charges adopted by the Board the recommendation is the Board vote to approve the Fiscal Year 2027 Budget.                                                                                                                                                                                                                                                                                                  |
| <b>Proposed Motion:</b> | Board vote to approve the Fiscal Year 2027 Budget.                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>Actual Motion:</b>   | Board moved to approve the Fiscal Year 2027 Budget.                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Motion By:</b>       | Kevin Thayer                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>Second By:</b>       | Wayne Campbell                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>Voting:</b>          | <b>Ayes:</b> 7                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|                         | <b>Nays:</b> 0                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|                         | <b>Abstain:</b> 0                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|                         | <b>End Time:</b> 6:04PM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |

|                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|-------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Agenda Item: 10</b>                                      | Consideration and Approval of Fiscal Year 2027 WCSA Regular Board Meeting Schedule and Fiscal Year 2028 Annual Meeting Schedule                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Presenter(s):</b>                                        | Ron Seay                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>Beginning Time:</b>                                      | 6:05PM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>Potential Conflict(s) of Interest and Abstention(s):</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Background:</b>                                          | <p>According to the Water and Waste Authorities Act and the WCSA Bylaws, WCSA is required to hold Regular monthly meetings, as well as an Annual meeting. FY 2027 the Board will hold regular meetings on the fourth Monday starting at 5:00 PM in the E.W. Potts, Jr. Board Room. In years past, (2021, 2022, 2023, 2024, &amp; 2025), the Board opted not to hold a Regular Meeting in December due to the December meeting being so close to the November meeting and the agenda for December typically being light.</p> <p>If the Board wishes to continue this model, the meeting dates for the upcoming year would appear as follows unless noted otherwise:</p> <p><b>2026 – 2027 Regular Board Meetings: Meetings start at 5:00pm:</b></p> |

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|                         | <u>(fourth Monday of each month unless noted otherwise)</u><br>August 24, 2026<br>September 28, 2026<br>October 26, 2026<br>November 23, 2026<br>*December (no meeting)<br>January 25, 2027<br>February 22, 2027<br>March 22, 2027<br>April 26, 2027<br>May 24, 2027<br>June 28, 2027<br><u>2027 – 2028 Annual Meeting:</u><br>July 26, 2027 |
| <b>Discussion:</b>      |                                                                                                                                                                                                                                                                                                                                              |
| <b>On the Record:</b>   | Dwain Miller, Dwayne Ball & Cathy Miller had requested that the start time for Board Meetings begin at 5:30PM.                                                                                                                                                                                                                               |
| <b>Enclosures:</b>      |                                                                                                                                                                                                                                                                                                                                              |
| <b>Recommendation:</b>  | Subject to answering any questions from the Board. Recommendation is that the Board make the motion to approve the Fiscal Year 2027 WCSA Regular Board Meeting Schedule and Fiscal Year 2028 Annual Meeting Schedule. Meetings start time of 5:00 pm.                                                                                        |
| <b>Proposed Motion:</b> | Board makes the motion to approve the Fiscal Year 2027 WCSA Regular Board Meeting Schedule and Fiscal Year 2028 Annual Meeting Schedule. Meetings start time of 5:00 pm.                                                                                                                                                                     |
| <b>Actual Motion:</b>   | Board moved to approve the Fiscal Year 2027 WCSA Regular Board Meeting Schedule and Fiscal Year 2028 Annual Meeting Schedule. Meetings start time of 5:00pm                                                                                                                                                                                  |
| <b>Motion By:</b>       | Wayne Campbell                                                                                                                                                                                                                                                                                                                               |
| <b>Second By:</b>       | Kevin Thayer                                                                                                                                                                                                                                                                                                                                 |
| <b>Voting:</b>          |                                                                                                                                                                                                                                                                                                                                              |
| <b>Ayes:</b>            | 4                                                                                                                                                                                                                                                                                                                                            |
| <b>Nays:</b>            | 3- Dwain Miller, Cathy Miller, Dwayne Ball                                                                                                                                                                                                                                                                                                   |
| <b>Abstain:</b>         | 0                                                                                                                                                                                                                                                                                                                                            |
| <b>End Time:</b>        | 6:12PM                                                                                                                                                                                                                                                                                                                                       |

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|------------------------|-------------------------------------------------------------------------------------------------------|
| <b>Agenda Item: 11</b> | Discussion to Add 3% Fee to Credit Card Payments to Offset Credit Card Processing Fee Charged to WCSA |
| <b>Presenter(s):</b>   | Holly Thompson & Dwain Gilbert                                                                        |
| <b>Beginning Time:</b> | 6:12PM                                                                                                |

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| <b>Potential Conflict(s) of Interest and Abstention(s):</b> |                                                                                                               |
| <b>Background:</b>                                          |                                                                                                               |
| <b>Discussion:</b>                                          |                                                                                                               |
| <b>On the Record:</b>                                       |                                                                                                               |
| <b>Enclosures:</b>                                          |                                                                                                               |
| <b>Recommendation:</b>                                      |                                                                                                               |
| <b>Proposed Motion:</b>                                     |                                                                                                               |
| <b>Actual Motion:</b>                                       |                                                                                                               |
| <b>Motion By:</b>                                           | Dwayne Ball motion to table until July 2026 Meeting. Would like total number of customers using Credit Cards. |
| <b>Second By:</b>                                           | Kevin Thayer                                                                                                  |
| <b>Voting:</b>                                              | <b>Ayes:</b> 7                                                                                                |
|                                                             | <b>Nays:</b> 0                                                                                                |
|                                                             | <b>Abstain:</b> 0                                                                                             |
|                                                             | <b>End Time:</b> 6:25PM                                                                                       |

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|-------------------------------------------------------------|-----------------------------------------------------------------------|
| <b>Agenda Item: 12</b>                                      | Consideration of Commissioner's Comments & Questions on Staff Reports |
| <b>Presenter(s):</b>                                        | Dwain Miller                                                          |
| <b>Beginning Time:</b>                                      | 6:26PM                                                                |
| <b>Potential Conflict(s) of Interest and Abstention(s):</b> |                                                                       |
| <b>Background:</b>                                          |                                                                       |
| <b>Discussion:</b>                                          |                                                                       |
| <b>On the Record:</b>                                       |                                                                       |
| <b>Actual Motion:</b>                                       |                                                                       |
| <b>Recommendation:</b>                                      |                                                                       |
| <b>Proposed Motion:</b>                                     |                                                                       |
| <b>Actual Motion:</b>                                       |                                                                       |
| <b>Motion By:</b>                                           |                                                                       |
| <b>Second By:</b>                                           |                                                                       |
| <b>Voting:</b>                                              | <b>Ayes:</b>                                                          |
|                                                             | <b>Nays:</b>                                                          |
|                                                             | <b>Abstain:</b> 6:29pm                                                |
|                                                             | <b>End Time:</b> 6:28PM                                               |

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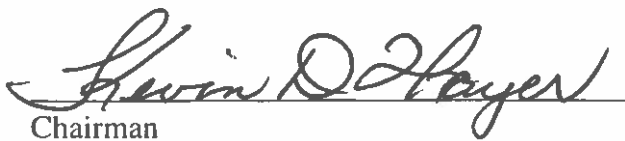
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|-------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Agenda Item: 13</b>                                      | Public Query and Comment                                                                                                                                                   |
| <b>Presenter(s):</b>                                        | Dwain Miller                                                                                                                                                               |
| <b>Beginning Time:</b>                                      | 6:29pm                                                                                                                                                                     |
| <b>Potential Conflict(s) of Interest and Abstention(s):</b> |                                                                                                                                                                            |
| <b>Background:</b>                                          |                                                                                                                                                                            |
| <b>Discussion:</b>                                          | Joel Campbell 11203 Lindell Rd                                                                                                                                             |
| <b>On the Record:</b>                                       | Mr. Campbell came in late and requested Public Query and Comment be opened back up.<br>Mr. Campbell talked with the Board about the interest of water service in his area. |
| <b>Actual Motion:</b>                                       |                                                                                                                                                                            |
| <b>Recommendation:</b>                                      |                                                                                                                                                                            |
| <b>Proposed Motion:</b>                                     |                                                                                                                                                                            |
| <b>Actual Motion:</b>                                       |                                                                                                                                                                            |
| <b>Motion By:</b>                                           |                                                                                                                                                                            |
| <b>Second By:</b>                                           |                                                                                                                                                                            |
| <b>Voting:</b>                                              | <b>Ayes:</b>                                                                                                                                                               |
|                                                             | <b>Nays:</b>                                                                                                                                                               |
|                                                             | <b>Abstain:</b>                                                                                                                                                            |
| <b>End Time:</b>                                            | 6:34pm                                                                                                                                                                     |

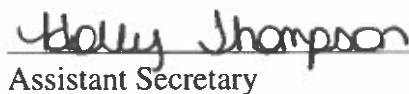
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|-------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Agenda Item: Late 14</b>                                 | Late Items                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Presenter(s):</b>                                        | Ron Seay                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>Beginning Time:</b>                                      | 6:37pm                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>Potential Conflict(s) of Interest and Abstention(s):</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Background:</b>                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Discussion:</b>                                          | <ul style="list-style-type: none"> <li>• Invited Board to attend Employee Luncheon on Tuesday 6/30/26 for Water &amp; Wastewater Appreciation Day.</li> <li>• Annual Board Meeting scheduled July 27, 2026, moved to July 13, 2026, to ensure a quorum.</li> <li>• Discussed Alleged Violation for Mill Creek.</li> <li>• Grosses Spring-Chilhowie has asked WCSA to pay \$10,108 toward flume to capture flow from the spring. Request Chilhowie get two additional quotes per WCSA procurement policy.</li> </ul> |
| <b>On the Record:</b>                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Actual Motion:</b>                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |

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| <b>Recommendation:</b>  | Board has requested three quotes based on WCSA procurement policy for Grosses Spring flume. |
| <b>Proposed Motion:</b> |                                                                                             |
| <b>Actual Motion:</b>   |                                                                                             |
| <b>Motion By:</b>       |                                                                                             |
| <b>Second By:</b>       |                                                                                             |
| <b>Voting:</b>          | <b>Ayes:</b>                                                                                |
|                         | <b>Nays:</b>                                                                                |
|                         | <b>Abstain:</b>                                                                             |
| <b>End Time:</b>        | 6:44pm                                                                                      |

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|-------------------------------------------------------------|-------------------|
| <b>Agenda Item:15</b>                                       | Adjourn           |
| <b>Presenter(s):</b>                                        | Dwain Miller      |
| <b>Beginning Time:</b>                                      | 6:45PM            |
| <b>Potential Conflict(s) of Interest and Abstention(s):</b> |                   |
| <b>Background:</b>                                          |                   |
| <b>Discussion:</b>                                          |                   |
| <b>On the Record:</b>                                       |                   |
| <b>Actual Motion:</b>                                       |                   |
| <b>Recommendation:</b>                                      |                   |
| <b>Proposed Motion:</b>                                     |                   |
| <b>Actual Motion:</b>                                       |                   |
| <b>Motion By:</b>                                           | Wayne Campbell    |
| <b>Second By:</b>                                           | Kevin Thayer      |
| <b>Voting:</b>                                              | <b>Ayes:</b> 7    |
|                                                             | <b>Nays:</b> 0    |
|                                                             | <b>Abstain:</b> 0 |
| <b>End Time:</b>                                            | 6:45PM            |

  
Chairman

  
Assistant Secretary